



COUNCIL SUMMONS

You are hereby summoned to attend the **ANNUAL MEETING** of the **TAVISTOCK TOWN COUNCIL** to be held in the Council Chamber, Drake Road, Tavistock on **TUESDAY** the **20th** day of **MAY 2014** at **6.45pm**

NOTE – Prior to the commencement of the Meeting there will be opportunity at:

- **6.15pm** for Members to assemble in order that the Annual Council photograph may be taken

- **6.30pm** for
 - a) Quiet Reflection - those who wish to do so may prepare themselves for the Meeting by a few moments of quiet reflection led by Reverend Pam Stranks, Tavistock Methodist Church
 - b) To receive a welcome from the Retiring Mayor
 - c) To bid farewell to the Mayor's Cadet – Lance Corporal Joseph Duddridge

COMMENCEMENT OF THE MEETING –

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1. TO ELECT THE TOWN MAYOR FOR THE ENSUING CIVIC YEAR

To Elect the Mayor of Tavistock Town Council for the 2014-15 Civic Year.

2. TO ELECT THE DEPUTY TOWN MAYOR FOR THE ENSUING CIVIC YEAR

To Elect the Deputy Mayor of Tavistock Town Council for the 2014-15 Civic Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence

4. DECLARATIONS OF INTEREST

To receive any declarations of interest

5. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of Tavistock Town Council held on 15th April, 2014 (Enclosed)

6. MAYOR'S EXPENSES

To consider:

- a) the payment of an allowance of £2,000 to the Town Mayor to defray the expenses attached to this Office in pursuance of Section 15(5) of the Local Government Act 1972;
- b) classifying the attendance of the Mayor and Deputy Mayor when on official business outside of the area as an approved duty in respect of travelling allowances;
- c) confirming that the cost of subsistence and other reasonable expenses incurred by the Deputy Mayor when representing the Council on official business shall be reclaimable on a receipted basis in respect of their own attendance.

7. APPOINTMENT OF COMMITTEES

To consider the appointment of Committees and Sub-Committees (Annex A)

8. CALENDAR OF MEETINGS

To formally approve the Calendar of Meetings for the 2014-2015 Civic Year as endorsed by Council at its Meeting on 15th April, 2014 (as amended). (Annex B)

9. APPOINTMENT OF REPRESENTATIVES TO CHARITIES AND OTHER BODIES

To consider adopting the Appointments shown at Annex C

10. GENERAL POWER OF COMPETENCE

Having met the criteria for eligibility for the General Power of Competence relating to the Electoral Mandate (66%), and the relevant training of the Clerk, to re-adopt the General Power of Competence.

11. RECORD OF ATTENDANCES

To note the record of attendances at Meetings held during May 2013 to May 2014 at Annex D.

12. MAYOR'S CADET

To receive the Mayor's Cadet for the ensuing Civic Year (Corporal Ali Cox)

13. TO ORDER THAT THE SEAL BE AFFIXED TO THE FOREGOING ACTS AND PROCEEDINGS AND TO ALL DEEDS AND DOCUMENTS NECESSARY TO GIVE EFFECT THERETO

COUNCIL MEMBERSHIP

Councillor H Smith (Mayor)
Councillor J Sheldon (Deputy Mayor)

Councillors Mrs S Bailey, R Eberlie, Mrs M Ewings, A Fleet, Mrs A Johnson, Mrs J Metcalf, J Moody, C Rogers, E Sanders, P Sanders, J Sellis, E Sherrell, B Trew, D Whitcomb, Mrs J Whitcomb.

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Town Clerk

Date 14th May, 2014.

Members are requested to note that Special Meetings of the Standing Committees of the Council will be convened subsequent to the closure of the Annual Meeting of Council for the purposes of electing respective Chairmen and Vice-Chairmen.