

Agenda Item No. 4 (b)

MINUTES of the Meeting of the **PROPERTIES COMMITTEE** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY 5th APRIL, 2016** at **6.30pm**

PRESENT Councillor C Rogers (Chairman)
Councillor Mrs L Roberts (Vice Chairman)
Councillors T Gibbins, E Sanders, A Venning, P Ward, Mrs J Whitcomb.

Councillor Mrs S Bailey (Mayor)
Councillor Mrs M Ewings (Deputy Mayor)

Councillor H Smith (Chairman – Finance & General Purposes Committee)

IN ATTENDANCE Town Clerk, Works Manager, Town Hall Manager.

316. APOLOGIES FOR ABSENCE

There were no apologies for absence.

317. DECLARATIONS OF INTEREST

There were no declarations of interest.

318. CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of the Properties Committee held on Tuesday 23rd February 2016 be confirmed as a correct record and signed by the Chairman.

Noted That arising from consideration of the above, and, more particularly, the Action Log, it was further:-

RECOMMENDED THAT

- a) Action 169(b) be amended to include the incorporation of "iii) a Sub-Committee had been constituted to consider this and other related matters".
- b) Action 217(a) – this action be removed from the log.
- c) Action 275 – the inclusion of the following additional words:- "lease discussions with the landlord were at an advanced stage".

- d) Action 371(a) – the inclusion of the following update “agreed by Council that this action be deferred to a projected completion date of May 2017 in view of demands placed upon the Council workload”.

319. ITEMS FOR INFORMATION

The following items had been circulated for information only:

a) Works Department Report (Appendix 1)

Noted That reference was made, in particular, to a planned event regarding the Queen’s 90th Birthday celebrations.

b) Pannier Market Report (Appendix 2)

Noted That, reference was made in particular to the positive use by Council services such as the Pannier Market and Town Hall of social media and opportunity for Members to engage.

c) Town Hall Report (Appendix 3)

Noted That, thanks were expressed to the Town Hall Manager and his staff, in particular for the conduct of the annual Council Civic Ball and a “Dad’s Army” event, both of which had been well organised and enjoyed by those attending.

d) Town Hall and Pannier Market Consultative Group

The Committee received, for information, the Notes of the Meeting of the Town Hall and Pannier Market Consultative Group held on Tuesday 22nd March 2016 (Appendix 4).

Noted That, arising from consideration of same, particular reference was made to arrangements in connection with the “TINTH” WHS Anniversary, collaborative working with the Chamber of Commerce and projected arrangements for decision making by Council in connection with THI initiatives.

320. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted it was:-

RESOLVED THAT the Press and Public be excluded from the Meeting for the following items of business.

321. COUNCIL CONTRACTS

(CONFIDENTIAL by virtue of relating to commercially sensitive information)

The Committee was advised of the letting of Tenders (pursuant to Minute No. 280) in respect to the Guildhall Project and more particularly with regard to:-

- a. Lead Architect – Gillespie Yunnie Architects in the sum of £23,850
- b. Business Plan – Heritage Business Consulting – in the sum of £7,800
- c. Activity, Interpretation and Learning Consultancy Services – Gamble Fearon Partners - in the sum of £17,375.

Note - the above figures related solely to the development stage.

322. PROPERTY UTILISATION

(CONFIDENTIAL by virtue of relating to confidential and commercial matters affecting persons other than the Council)

Pursuant to the previous instructions of Council the Committee was advised of the outcome of without prejudice discussions at Officer level which had been broadly positive. Arising from same it was:-

RECOMMENDED THAT the Chairman and Vice Chairman of the Properties and Finance and General Purposes Committees (or in the event of their unavailability their respective Vice-Chairmen) be authorised to meet and report back to Council.

Noted That Councillor Mrs M Ewings declared a prejudicial interest in the above item by virtue of a proprietorial interest and left the room during consideration thereof

323. PROPERTY MATTERS

(CONFIDENTIAL by virtue of relating to commercially sensitive information)

The Committee received an update in connection with emerging discussions with a tenant, in due course the Council’s Solicitors would make report to Council.

The Press and Public were readmitted to the Meeting.

The Meeting closed at 7.11pm

Chairman_____

Date _____