

**MINUTES** of the Meeting of the **PROPERTIES COMMITTEE** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY 1<sup>st</sup> DECEMBER, 2015** at **6.30pm**

**PRESENT** Councillor C Rogers (Chairman)  
Councillor Mrs L Roberts (Vice Chairman)

Councillors T Gibbins and E Sanders

Councillor H Smith (Chairman – Finance & General Purposes Committee)

**IN ATTENDANCE** Town Clerk, General Manager, Assistant to the Town Clerk

---

**175. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Mrs S Bailey (Mayor), Mrs M Ewings (Deputy Mayor), A Venning, P Ward and Mrs J Whitcomb.

**176. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**177. CONFIRMATION OF MINUTES**

RESOLVED THAT the Minutes of the Meeting of the Properties Committee held on Tuesday 20<sup>th</sup> October, 2015 be confirmed as a correct record and signed by the Chairman (Appendix 1).

**178. ITEMS FOR INFORMATION**

The following items had been circulated for information only:

**a) Service Reports**

- i) General Manager (Appendix 2)  
Noted That arising from the above requirements for the advertisement of tenders (Butchers Hall) and consultations arrangements with traders in the Pannier Market and surround (through the applicable Consultative Group) were outlined.

- ii) Works Department (Appendix 3)
- iii) Pannier Market (Appendix 4)  
Noted That arising from the above a Member commended the Pannier Market offer for Dickensian Evening, noted the success of the 'Coca Cola' event and stressed the value of emphasising the positive aspects of such an attractive and vibrant town.
- iv) Town Hall Report (Appendix 5)  
Noted That A Member commended the operation of the Town Hall.

The Meeting closed at 6.39pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_