



# Tavistock Town Council

*Working for the local community*

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8<sup>th</sup> October, 2019

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held at the **Council Chamber, Drake Road, Tavistock** on **TUESDAY 15<sup>th</sup> OCTOBER, 2019** at **6.30pm**.

Yours sincerely

Carl Hearn  
**Town Clerk**

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## **MEMBERSHIP OF THE COMMITTEE**

Councillor A Hutton (Chairman),  
Councillor P Williamson (Vice Chairman)

Immediate Past Mayor – Councillor P Ward  
Councillors Ms L Crawford, Mrs M Ewings, Mrs A Johnson, H Smith.

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## **AGENDA**

1. **APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
2. **CONFIRMATION OF MINUTES**  
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 3<sup>rd</sup> September, 2019 (previously circulated).
3. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest.

## **ITEMS FOR RECOMMENDATION TO COUNCIL**

4. **BUDGET PREPARATION AND PRECEPT SETTING 2020-21**  
To consider the report of the Town Clerk in connection with the above (enclosed).

**5. PROPERTY MAINTENANCE BUDGET**

To note the level of spend against the Property Maintenance Budget and consider a report in connection with same (enclosed).

**6. GUILDHALL GATEWAY CENTRE**

To receive an oral report from the General Manager in connection with mobilisation and start on the capital aspects of the above Project, together with any update from the anticipated informal Meeting of the Project Steering Group on 10<sup>th</sup> October (to follow).

**7. FAIRTRADE TOWN**

To consider a request in connection with the above (enclosed)

**ITEM CIRCULATED FOR INFORMATION ONLY**

**8. APPOINTMENT TO OUTSIDE BODY**

To note the appointment, by the Devon Association of Local Councils, of a representative to the Cornwall & West Devon Mining Landscape World Heritage Site Partnership - Councillor (Mr) G Parker.

**URGENT ITEMS**

**9. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

**EXCLUSION OF PRESS AND PUBLIC**

**10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Persuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

**CONFIDENTIAL ITEMS FOR  
RECOMMENDATION TO COUNCIL**

**11. PUBLIC CONVENIENCES SUB-COMMITTEE**

**(CONFIDENTIAL)** by virtue of relating to contractual, financial and/or legal matters)

To consider the Minutes of the Meeting of the Public Conveniences Sub-Committee held on Monday 30<sup>th</sup> September, 2019 (enclosed).

Note – the Minutes of the Meeting are a public document, the background papers and any discussion in the Meeting and/or supporting confidential Minute are confidential.

Re-admission of Press and Public

Councillors are reminded that:-

- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it.
- All Members of Council may attend the Full Meetings of Council, Committees and Consultative Groups and speak (but not vote) with the consent of the Chairman.

\*Note – if Members of the Committee have any questions requiring detailed commentary or investigation they are requested to forward them in advance of the Meeting in order that an informed response can be made.

**USE OF TELEVISED & SOUND RECORDINGS**  
**AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.