Fees & Charges

Service	Description of charge	Notes	Var.	2021/22	2022/23	Net charge 2023/24	VAT Rate	Gross charge 2023/24	2023/24	Notes
Town Hall		All prices include VAT								
		*Subject to 25% discount for charity/community events								
Main Hall bookings	Receptions	Hours from 10am - midnight (bar closes at 11pm)	10%	£540	£556	£612	Exempt	£612	£612	
J	*Dinner Dances/Galas	Hours from 10am - midnight (bar closes at 11pm)	10%	£360	£371	£408	Exempt	£408	£408	
	Civil Ceremonies and Civil Partnerships	Up to 3 hours	10%	£250	£258	£284	Exempt	£284	£284	
	*Exhibitions/Sales/Conferences	Half day (max 6 hours)	10%	£132	£136	£150	Exempt	£150	£150	
	, ,	Full day (max 9.5 hours)	10%	£240	£247	£272	Exempt	£272	£272	
	N.B. If any of the above events have TTC ticket sales	Half day (max 6 hours) B/Hols Additional staff costs may be charged	0%	n/a	n/a					No difference in price for Sunday
	then VAT will be charged at 20%	Full day (max 9.5 hours) B/Hols Additional staff costs may be charged	0%	n/a	n/a					No difference in price for Sunday
				.,,.	.,,,					,
	Wedding Ceremony and Receptions		10%	£540	£556	£612	Exempt	£612	£612	
	Kitchen Hire (all facilities): Wedding Receptions, Dinner	Dances Gala Dinners (ner head charge)	10%	£3.50	£3.60	£3.33	20.00%	£4.00	£4.00	
	Basic kitchen hire (for light refreshments): Conferences		10%	£48	£49	£45	20.00%	£54	£54	
	Kitchen Hire (all facilities excl banquet roll) for Day & Ev	•	10%	£90	£93	£85	20.00%	£102	£102	
	Ritchell fille (all facilities excl ballquet foll) for Day & Ev	refining i unctions burner style catering (up to 100 guests)	10%	190	193	103	20.0076	1102	1102	
Rundle Room	*Meetings/Presentations									
Rundle Room	Weetings/Presentations	Helf decreets (resure because)	100/			rco	Fuoment	£68	cco	
	N.D. If any of the above avents have TTC ticket as less	Half day rate (max 6 hours)	10%	£60	£62	£68	Exempt		£68	
	N.B. If any of the above events have TTC ticket sales	Full day (max 9.5 hours)	10% 0%	f90 n/a	£93	£102	Exempt	£102	£102	
	then VAT will be charged at 20%	Half day rate (max 6 hours) B/Hols Additional staff costs may be charged								No difference in price for Sunday. Additional charges may apply for BH
		Full day (now max 9.5 hours) B/Hols Additional staff costs may be charged	0%	n/a					n/a	No difference in price for Sunday. Additional charges may apply for BH
	Wedding/Civil Ceremonies & Civil Partnerships		10%	£90	£93	£102	Exempt	£102	£102	
	Evening Parties 6pm - midnight (bar closes at 11pm)		10%	£120	£124	£305	Exempt	£305	£305	
Optional extras	Event/bar extension	From midnight to 1am (bar closes at midnight as opposed to 11pm)	0%	£120	£120	£100	20.00%	£120	£120	
optional extras	Stage extension blocks (per set up and break down)	Trom manight to 1am (but closes at manight as opposed to 11pm)	0%	£90	£90	£75	20.00%	£90	£90	
	Advertising banner	(per week rate)	10%	£36	£40	£36.67	20.00%	£44		General Manager - updated re Policy review
	Advertising poster	(per week rate)	10%	£24	£30	£27.50	20.00%	£33	£33	denotal Manager appared to Folloy review
	Stage lighting	(per week rate)	10%	£30	£30	£27.50	20.00%	£33	£33	
	PA System (inc mics, Amp, Loop etc.)									
			0%	£18			20.00%	£18	£18	
	Basic lighting rig and spots		0%		£18	£15		£30		
	DMX, Moving Heads, Light System x 4		0%	£30	£30	£25	20.00%		£30	
	Technical Support, Lighting Operator	(per hour rate)	0%	£18	£18	£15	20.00%	£18	£18	
	Portable Bar		0%	£90	£90	£75	20.00%	£90	£90	
Catering	Tea/coffee/biscuits at events	(per head rate)	66%	£1.20	£1.20	£1.67	20.00%	£2	£2	
	Tea & Coffee only	(per head rate)	50%	£1	£1	£1.25	20.00%	£1.50	£1.50	
	Access to tea & coffee facilities		0%	£12	£12	£10	20.00%	£12	£12	
	Banquet roll table covering	Round tables (per table)	33%	£6	£6	£6.66	20.00%	£8	£8	
		Rectangular tables (per table)	66%	£3	£3	£4.16	20.00%	£5	£5	
Discounts	Multi day Bookings - Five Day Hire £247 rate (consecut		10%	n/a	£988	£1,087	Exempt	£1,087	£1,087	
	Multi day Bookings - Three Day Hire £247 rate (consecu	tive or non consecutive in a 12 month period)	10%	n/a	£494	£543	Exempt	£543	£543	
Cleaning	Cleaning charge penalty	(per hour rate)	137%	£42	£42	£83.33	20.00%	£100	£100	
Charity Discounts	25% discount for registered charity groups per space (so	ubject to management approval)	0%	25%	25%		Exempt		25%	
Additional Charges	For any hour or part hour after a booking £36 per hour	will be charged	0%	£36	£36	£36	Exempt	£36	£36	
Community Rate	community classes (as agreed by management) with no	more than 35 attendees, £20 hourly rate will be applied (max of 3hr hire)	25%	£20	£20	£25	Exempt	£25	£25	
Corkage	Wine Per Bottle		0%	£6.50	£6.50	£5.42	20.00%	£6.50	£6.50	
	Fizz (Champagne / Prosecco) Per bottle		0%	£8.50	£8.50	£7.08	20.00%	£8.50	£8.50	
	By arrangement		1	I	I		I			1

Butchers' Hall	All prices exclude VAT wi	where applicable	_ '	1	'	J	را	را <u>/</u>		$m{A}$
	*Subject to 25% discov	unt for charity/community events		1			, —	,		<u> </u>
	•	,					, —	(<u> </u>
enue Hire	Day hire (9.5 hours)		10%	£360	£370	0 £339.17	20%	£407	£40 ⁻	77 Previous figures quoted inclusive of VAT
-		count (Consecutive or non consecutive hire within a 12 month period)	10%	£864	£890		20%	£979		Previous figures quoted inclusive of VAT
		unt (Consecutive or non consecutive hire within a 12 month period)	10%	£1,440	£1,483	-	 	£1,631		Previous figures quoted inclusive of VAT
		ly, up to and including the kitchenette)	10%	£90	£93		20%	£102		Previous figures quoted inclusive of VAT
		re entrance area only, up to and including the kitchenette)	10%	£216	£222		20%	£244		Previous figures quoted inclusive of VAT
		entrance area only, up to and including the kitchenette)	10%	£360	£370	-	20%	£407		7 Previous figures quoted inclusive of VAT
	Additional Hourly Rate (day hire)	Attailed area only, up to and including the Attailed Co.	0%	£36	£36	+ +		£36		66 Previous figures quoted inclusive of VAT
	Two to Five Hour Hire (per hour)		0%	£36	£36			£36		Previous rigures quoted inclusive of VAT 66 Previous figures quoted inclusive of VAT
				l	£36 £222		20%	£244		
	Half Venue One Day Hire (9.5 hours)		10%	£216	TLLL	2 £203.33	20%	EZ47	LZT	Previous figures quoted inclusive of VAT
	Worlding Recontions & Evening Fu	** - ('			+	,——			<u> </u>
	Wedding Receptions & Evening Func	unctions (available under bespoke package tailored to your requirements)	'	+		+	,———			<u> </u>
1 1 2 5	1 - 1 - C (CH 2 FH)		150/	C15			220/	C19	<u>C1</u>	<u> </u>
Markets & Events	Market Table Space (6ft x 2.5ft)		15%	£15	£16	-	 	£18		.8 Previous figures quoted inclusive of VAT
	Pitch Hire (2mx3m)		12%	£30	£32	-	 	£36		Previous figures quoted inclusive of VAT
	Pitch (3mx3m)		9%	£36	£37		20%	£40		Previous figures quoted inclusive of VAT
	Butchers' Hall Outside Trading (2mx3	.3m)	0%	£20	£25	5 £20.83	20%	£25	£25	Previous figures quoted inclusive of VAT
			'	—	'	4				⊿
Optional Extra Hire Char	harges Access to tea & coffee fac	acilities	0%	£12	£12		 	£12		Previous figures quoted inclusive of VAT
	Tea, Coffee & Biscuits (pe	µer person)	66%	£1.20	£1.20	0 £1.66		£2		Previous figures quoted inclusive of VAT
	Tea & Coffee (per person	n)	50%	£1	£1	1 £1.25	20%	£1.50	£1.50	Previous figures quoted inclusive of VAT
	Advertisement Banner (p	(per week)	10%	£36	£40	0 £36.67	20%	£44	£40	Previous figures quoted inclusive of VAT
	Advertisement Poster (pe		10%	£24	£30	0 £27.50	20%	£33		Previous figures quoted inclusive of VAT
1		ilable under bespoke package)		1			20%	(<u> </u>
1	Portable Bar (available ur			1			20%	(<u> </u>
1	Heating supplement	10c1 0ccpcc packag,					5%	(Under review
1	, 1962						, ———	(A sinder review
ı					\longrightarrow		,——	·		<u> </u>
Cleaning	Cleaning charge penalty	(per hour rate)	137%	£42	£42	2 £83.33	20%	£100	f10	00 Previously figures quoted included VAT
Charity Discounts		,	0%	25%	25%		1 2070	1	25%	
Additional Charges	For any hour or part hour after a boo	y groups (subject to management approval)	0%	£36	£36		20%	£36		
	·			-	£36 £20	+ +	20%	<u> </u>		Previously figures quoted included VAT
Community Rate		management) with no more than 35 attendees, £20 hourly rate will be applied (max of 3hr hire)	0%	£20		+ +	 	£20		Previously figures quoted included VAT
Corkage	Wine Per Bottle		0%	£6.50	£6.50	+ +	20%	£6.50		Previously figures quoted included VAT
1	Fizz (Champagne / Prosecco) Per bot	ctle	0%	£8.50	£8.50	0 £7.08	20%	£8.50	£8.501	Previously figures quoted included VAT
			 '	+		+				4
Pannier Market			'	\longrightarrow		4				4
1			'	└	'	4		——		⊿
**Market tables space	2	(per table space rate)	5%	£9	£10		' ' '	£10.50		Change subject to trader consultation
**Market Hall hire		*Rate plus staffing costs	10%	£250	£300	0 £330	Exempt	£330	£330	<u> </u>
**Market Lock Up Space	aces	Per month rate plus electricity/water charges	5%	£360	£400	0 £420	Exempt	£420	£420	4
Market Perimeter Marqu	rquees	(per day rate for 2 equivalent spaces) (Winter rate £ 10.50 per space per day)	5%	£18	£20	0 £21	Exempt	£21	£21	4
4		(per calendar month rate) - for 2 equivalent spaces (Winter rate £ 210 pcm per space)	5%	£0	£400	0 £420	Exempt	£420	£420	<u>.al</u>
Rear of Market Parking	ıg	(per day rate)	15%		£3.50	-	Exempt	£4		4
Market Storage			Max 0%	1	£35	-		£35		Range £5 - £ 35
Bedford Square hire		*Entire Square per day	10%	£400	£400		 	£440		
1		*Half Square per day	10%	£200	£200	+ +	· · ·	£220		
4		*Trading space per day (3m x 3m)	25%	£200	£200			£25		
***Bedford Square Marc	4	(per day per marquee rate)	25%	£20	£20	+ +	 	£25		15 £20 each thereafter if 2 or more marquees are hired
			1 F							±20 each thereafter if 2 of filore marquees are fined
Marquee Rental (for oth	Mer than TTC events)	Rate plus VAT	25%	£20	£20	0 £25	20.00%	£30	Loui	<u> </u>
1			1 120/			+				4
Farmers' Market		Day rate	10%	4	£250	0 £229	20%	£275	£2/5	<mark>75</mark> Previously inclusive of VAT

edford Square electricity c		per trader			£0	£4.75	5%	£5	£5 Not previously charged for
	Per full/	half day hire			£0	£24	5%	£25	£25 Not previously charged for
		Marquee hire (£20) for registered charities. 20% discount for hire							
entire Bedford Square for									
2 x tables supplied with	n marquee rental, any additional tables to be charge	d at £1 each							
min Office									
Cł	hamber bookings	Per hour rate (plus VAT)	0%	£15	£20	£20	20%	£24	£24 All previous prices subject to VAT
		Per day rate max 8 hours (plus VAT) - Community events	0%	£80	£100	£100	20%	£120	£120 All previous prices subject to VAT
		Per day rate max 8 hours (plus VAT) - Other events (no previous differential)	0%	£120	£120	£120	20%	£144	£120 All previous prices subject to VAT
narges not levied for con	mmunity meetings where a Councillor is organising	t							
ks Department									
- parishioner rates are	e set at 40% non parishioner rates (with the exception	on of commemorative benches)							
Ce	emetery								
	Internments	Coffin - parishioner		£195	£205	£226	Exempt	£226	£226 Parishioner rate is set at 40% of non-Parishioner rate
		Coffin - non parishioner	10%	£490	£514	£565	Exempt	£565	£565
		Cremated remains in burial plot - parishioner		£202	£212	£233	Exempt	£233	£233 Parishioner rate is set at 40% of non-Parishioner rate
		Cremated remains in burial plot - non parishioner	10%	£505	£530	£583	Exempt	£583	£583
		Cremated remains in Garden of Rest - parishioner		£202	£212	£233	Exempt	£233	£233 Parishioner rate is set at 40% of non-Parishioner rate
		Cremated remains in Garden of Rest - non parishioner	10%	£505	£530	£583	Exempt	£583	£583
		·							
	Burial plots	Standard plot (up to two burials) - parishioner		£528	£554	£610	Exempt	£610	£610 Parishioner rate is set at 40% of non-Parishioner rate
	Jana, proto	Standard plot (up to two burials) - non parishioner	10%	£1,320	£1,386	£1,525	Exempt	£1,525	£1,525
		Child's plot - parishioner	1070	£203	£214	£234	Exempt	£234	£234 Parishioner rate is set at 40% of non-Parishioner rate
		Child's plot - non parishioner	10%	£508	£533	£586	Exempt	£586	£586
		Garden of Rest plot - parishioner	10/0	£241	£253	£279	Exempt	£279	£279 Parishioner rate is set at 40% of non-Parishioner rate
		Garden of Rest plot - non parishioner	10%	£604	£634	£697	Exempt	£697	£697
				50	£0	£0		£0	50
		Grant of Right Commonwealth War Graves Commission	0%	EU	EU	IU	Exempt	10	10
		or Ministry of Defence							
	Mallad Crayes	Chandred Disk marishings		CERO	CEEA	CC10	Fuamont	CC10	CC10 Davishianas vata is set at 400/ of non Davishianas vata
	Walled Graves	Standard Plot - parishioner	400/	£528	£554	£610	Exempt	£610	£610 Parishioner rate is set at 40% of non-Parishioner rate
		Standard Plot -non parishioner	10%	£1,320	£1,386	£1,525	Exempt	£1,525	£1,525
		Child's plot - parishioner	400/	£358	£376	£413	Exempt	£413	£413 Parishioner rate is set at 40% of non-Parishioner rate
		Child's plot - non parishioner	10%	£894	£939	£1,033	Exempt	£1,033	£1,033
	Monuments, Gravestones,								
	Tablets and Monumental								
	Inscriptions								
	Ledger	Parishioner		£202	£212	£233	Exempt	£233	£233 Parishioner rate is set at 40% of non-Parishioner rate
		Non parishioner	10%	£505	£530	£583	Exempt	£583	£583
	Headstone or Scroll Book	Parishioner		£202	£212	£233	Exempt	£233	£233 Parishioner rate is set at 40% of non-Parishioner rate
		Non parishioner	10%	£505	£530	£583	Exempt	£583	£583
	Kerbstones or Border Stones	Parishioner		£202	£212	£233	Exempt	£233	£233 Parishioner rate is set at 40% of non-Parishioner rate
		Non parishioner	10%	£505	£530	£583	Exempt	£583	£583
	Monuments	Parishioner		£54	£57	£62	Exempt	£62	£62 Parishioner rate is set at 40% of non-Parishioner rate
		Non parishioner	10%	£135	£142	£156	Exempt	£156	£156

Tablets		Parishioner
		Non parishioner
Boulders		Parishioner
		Non parishioner
		Inscription - parishioner
		Inscription - non parishioner
Miscellaneous		Use of Chapel - parishioner/non parishioner
		Search fees
		Transfer of body after faculty obtained (par/non parish)
		Entry of Transfer Deed - parishioner
		Entry of Transfer Deed - non parishioner
		Issue of grant of Exclusive Right of Burial - parishioner
		Issue of grant of Exclusive Right of Burial - non parish
		Commemorative Seats - parishioner/non parishioner
		Commemorative plaque on an existing bench
		Memorial Tree
Book of Remembrance		2 line entry - parishioner
		2 line entry - non parishioner
		Additional lines - parishioner
		Additional lines - non parishioner
	Floral	5 line memorial entry - parishioner
	Emblems	5 line memorial entry - non parishioner
		8 line memorial entry - parishioner
		8 line memorial entry - non parishioner
	Badge/	5 line memorial entry - parishioner
	Crest or	5 line memorial entry - non parishioner
	Shield	8 line memorial entry - parishioner
		8 line memorial entry - non parishioner
	Illuminated	5 line memorial entry - parishioner
	Capital	5 line memorial entry - non parishioner
		8 line memorial entry - parishioner
		8 line memorial entry - non parishioner
	Full Cook	O line recovered carry, regishings
	Full Coat	8 line memorial entry - parishioner
	of Arms	8 line memorial entry - non parishioner
	The Meadov	vs - commercial rate per day
	The Meadov	vs - commercial rate half day
	The Meadow	vs - "Pop up", Classes etc. per session per day
	The Guildhal	l Car Park - commercial rate per day
		I Car Park - commercial rate per day
		•
	Staffing of ev	vents (i.e. Dickensian Evening) - min. charge is £17.50/hr Officer

Hire

charges

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l ⊦	£106	£111	£122	Exempt	£122	£122	Parishioner rate is set at 40% of non-Parishioner rate
10%	£265	£278	£306	Exempt	£306	£306	ransmoner rate is see at 10% of 110m ransmoner rate
	£109	£114	£126	Exempt	£126	£126	Parishioner rate is set at 40% of non-Parishioner rate
10%	£272	£286	£315	Exempt	£315	£315	
	£61	£64	£71	Exempt	£71	£71	Parishioner rate is set at 40% of non-Parishioner rate
10%	£153	£161	£177	Exempt	£177	£177	
10%	£77	£81	£89	Exempt	£89	£89	
<u> </u>				Exempt			
L				Exempt			
POA				Exempt			Cost will be determined by the amount of staff time taken, and is applied at the Manager's discretion
POA	+			Exempt			Cost will be determined by the amount of staff time taken, and is applied
				- 1			at the Manager's discretion
POA				Exempt			Cost will be determined by the amount of staff time taken, and is applied
POA				Exempt			at the Manager's discretion Cost will be determined by the amount of staff time taken, and is applied
FOA				Lxempt			at the Manager's discretion
10%	£550	£600	£660	Exempt	£660	£660	
5%	£75	£79	£83	Exempt	£83	£83	
10%	£200	£210	£231	Exempt	£231	£231	Excl. cost of replacement
	£43	£45	£50	Exempt	£50	£50	Parishioner rate is set at 40% of non-Parishioner rate
10%	£108	£113	£124	Exempt	£124	£124	
	£22	£23	£25	Exempt	£25	£25	Parishioner rate is set at 40% of non-Parishioner rate
10%	£54	£57	£63	Exempt	£63	£63	
I							
I ⊦	£172	£180	£198	Exempt	£198	£198	Parishioner rate is set at 40% of non-Parishioner rate
10%	£429	£450	£495	Exempt	£495	£495	
l -	£226	£237	£260	Exempt	£260		Parishioner rate is set at 40% of non-Parishioner rate
10%	£564	£592	£651	Exempt	£651	£651	
l	C172	C1 01	C100	Evanant	C100	C100	Device in a set at 400% of your Device in a 400% of your Device in a 400% of your Device in a
10%	£172 £429	£181 £450	£198	Exempt	£198		Parishioner rate is set at 40% of non-Parishioner rate
10%	£226	£237	£495 £260	Exempt Exempt	£495 £260	£495	Parishioner rate is set at 40% of non-Parishioner rate
10%	£564	£592	£651	Exempt	£651	£651	Talismoner rate is set at 40% of non-talismoner rate
10/0	1304	1332	1031	Excilipt	1031	1031	
	£186	£195	£215	Exempt	£215	£215	Parishioner rate is set at 40% of non-Parishioner rate
10%	£466	£489	£538	Exempt	£538	£538	
	£245	£257	£283	Exempt	£283		Parishioner rate is set at 40% of non-Parishioner rate
10%	£612	£643	£707	Exempt	£707	£707	
[£266	£279	£307	Exempt	£307	£307	Parishioner rate is set at 40% of non-Parishioner rate
10%	£664	£697	£767	Exempt	£767	£767	
15%	£175	£180	£208	20%	£250	£250	
		£90	£104	20%	£125	£125	
0%		£20	£17	20%	£20	£20	Price previously inclusive of VAT
5%	£400	£420	£385	20%	£462		Price previously inclusive of VAT
10%	£200	£230	£211	20%	£253	£253	Price previously inclusive of VAT
_							
0%		£16	£17.50	20%	£21.00	£17.50	per hour (Price previously inclusive of VAT)

	Staffing of events (i.e. Dickensian Evening) - min. charge is £30/hr Manager	0%		£21	£25	20%	£30	£30 p	er hour (Price previously inclusive of VAT)
NEG = negotiable	Play Park Inspections (for other Parish Councils) - min. charge £26/hr	25%	£21	£26				POA	
	5.5. tonne MEWP inc operator HALF DAY	6%	£150	£160	£146	20%	£176	£176 P	rice previously inclusive of VAT
	5.5. tonne MEWP inc operator WHOLE DAY	4%	£250	£260	£238	20%	£286	£286 P	rice previously inclusive of VAT
	Nifty Lift inc operator HALF DAY	6%	£150	£160	£146	20%	£176	£176 P	rice previously inclusive of VAT
	Nifty Lift inc operator WHOLE DAY	4%	£250	£260	£286	20%	£286	£286 P	rice previously inclusive of VAT
	Extra operator - min. charge £17.5/hr	10%		£16	£14.58	20%	£17.50	£17.50 p	er hour (price previously inclusibe of VAT)
Equipment hire	Orange crowd barriers @ £5 per barrier per event	25%	£3	£4	£5	n/a	£5	£5 p	er event
	Signage e.g. 'Road Closed' £ 5 each per event	25%	£3	£4	£5	n/a	£5	£5 p	er event
	Correx TTRO Signage £3.50 per sign				£3.50	n/a	£3.50	£3.50 p	er sign (new charge)
Guildhall Car Park	1/2 hour's parking	40%	£0.50	£0.50	£0.50	n/a	£0.70	£0.70	
	1 hour's parking	30%	£1	£1	£1	n/a	£1	£1.30	
	Disabled parking (pay for 1/2 hour, get one hour's parking)	0%	£0.30	£0.50	£0.50	n/a	£0.70	£0.70	
N.B Goose Fair Fees and Charges not included.									