

Tavistock Town Hall

Departmental Report- January 2017

Bookings:

Bookings in general for the hall are forever growing and we are still taking bookings/enquiries for 2017, 2018. The event diary is now open for 2019. Since the last report we have received **12 new bookings**.

General Update:

- **Christmas Party** – Friday 2nd December – This was an event which was enjoyed by those who attended. Although numbers attending on this occasion could have been higher, it is hoped to hold this event again in 2017 but with significantly more people attending.
- **Craft Fayre – Moorforeshore** – The monthly craft fayre that takes place in the hall all year round are looking for new organisers as from February 2017. **UPDATE: We have now found a new organiser for this fayre.**
- **Promotional Video** – We have appointed a local organisation to produce a new promotional video, which will be located on our website. This should be ready by the end of August and will feature TV Personality Steve Wilson who will provide the narration.

Social Media update: Facebook: 721 (increase of 6), Twitter: 900 (increase of 12) & Instagram: 153 (increase of 10)

Licensing – No licencing issues have arisen in the last month.

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