

Minutes Tavistock NDP Steering Group meeting
Wednesday 7th June 2023
Tavistock Council Chamber

Steering Group members attending

Ursula Mann, Chair & Cllr
Pete Squire Cllr
Julu Irvine Cllr
Trevor Munro Cllr
Stuart Honey, Secretary
Dr Sharon Gedye (SFHEA)
Kit Harbottle
Janna Sanders, BID Manager
Sue Spackman

Other Attendees

Wayne Southall, General Manager, Tavistock Town Council
Gemma Loving, Architect (Visitor)

Apologies

Ian Wright

1/ Review of Previous Minutes 17th May 2023

Approved.

Clarification: **7/** Town Council owned land, green space focus on Meadows and Plymouth Road Cemetery.

2/ Steering group update

Steve Stolliday, Finance Coordinator has stood down due to increased work-related travel commitments. We thank him for his interest and support of TNDP.

3/ Finance update

£45.00 spend approved for Sharon Gedye to attend Devon Local Nature Partnership conference: *Local Nature Recovery Strategy – identifying priorities and actions*

<https://www.devonlnp.org.uk/get-involved/lnp-conference-june-13th/>

4/ Parish Online demonstration with map layers presentation by SG

A valuable resource to create map overlays such as footpaths, green spaces. Overlays to support all our topics can be created, or utilise 'built in' maps or others imported from bodies/organisations e.g. WDBC, Devon Nature Recovery Network. When ready, and after consultation with Stuart Todd, these will then be presented to the wider Tavistock to view and comment on, shared on our website and on social media, as part of the consultation exercise illustrating draft policy for NDP.

ACTION: Topic leads SG, KH, UM, JS, SP, IW to work on their particular maps as required, over the next couple of months - and work amongst steering group members to avoid duplication and to get support in how to use Parish Online, as needed.

5/ Reports and updates/requests from topic leads

Topic leads have had or are arranging calls with Stuart Todd and Wayne Southall

ACTION: JS schedule call with Stuart Todd in next two weeks. Stuart Honey to join call.

A reminder: 'evidence gathering' is discussions and meetings with particular stakeholder experts and organisations, underpinning the preparation of topic policy drafts; 'consultation' is taking all the draft policies together, to the wider community for review and adoption.

Housing: UM has been using national resource maps that Parish Online provides, to identify built up areas for Tavistock and so consider areas for development. Utilising the various overlay maps within settlement boundary, there is little area available for development. There are a few small pockets. UM is getting advice from Stuart Todd on how best to proceed when considering definition of the settlement boundary.

Heritage: SS has the assistance of two researchers to identify and list buildings/structures of interest in the parish, and in researching their history, see if they meet criteria for inclusion.

Transport and Connectivity: KH stakeholder interview notes are in Dropbox. KH has also been able to make good use of national research on various issues which can be used in evidence gathering.

Community Facilities: IW update in Dropbox

Business: JS has presented policy ideas to BID members. Further meeting with members will be needed and will be discussing feedback and policy priorities with Stuart Todd, shortly. Wording for policy on ground floor usage for housing and frontage protection of the town will be defined with Stuart Todd – evidence gathering and parish online mapping will be used for later community consultation. The policy will be set out to preserve the nature of Tavistock as a thriving market town.

Notes in Dropbox.

ACTION – Sue Spackman to forward a 2013 list of historic shops to assist in defining the area for protection.

Green Spaces: SG is making extensive use of Parish Online to identify and catalogue green spaces within the parish. Strategy for evidence gathering and contact meeting reports in Dropbox; very useful conversations with Wayne and Stuart Todd; meeting with Ali Sedgwick Tavistock Community Gardeners. Putting together list of more people to contact; getting useful advice on how best to proceed with Stuart Todd.

6/ Discussion of Dates, venues, and methods for consultation.

The consensus is that work on preparation of policy including evidence gathering and consultation with Stuart Todd will continue through the summer.

At the July 17th meeting we should have a clearer idea when the draft plan is likely to ready to be presented to the wider community for public consultation into the winter. A discussion as to the format for these public consultations will be considered later in the summer.

It is envisaged that when we are happy with the draft policies, they will be sent back to Stuart Todd who will be invited to the October meeting.

However, these milestone dates can slip if the workload requires it. We have until spring next year, 2024, to have policies formulated ahead of the launch of the Ten-Year Joint Local Plan.

7/ Next SG Meeting

Monday July 17th 6:30pm, Town Council Chamber

No AOB, meeting adjourned at 7.30pm