

**Minutes Tavistock NDP Steering Group meeting
Wednesday October 4th, 2023, 6.30pm
Tavistock Town Council Chamber**

Steering Group members attending

Ursula Mann, Chair & Cllr
Julu Irvine Cllr
Pete Squire Cllr
Stuart Honey, Secretary
Dr Sharon Gedye
Kit Harbottle
Sue Spackman
Ian Wright

Apologies

Trevor Munroe Cllr
Janna Sanders BID Manager
Gemma Loving

*Note that Cllr Pete Squire departed at 7:00 and
Cllr Julu Irvine departed at 7:30*

1/ Review of Meeting Minutes September 6th, 2023

Approved.

Note 1: Heritage - Concern was raised at the meeting (but not minuted) that front gardens might be dug up for householders' secure electric car charging points - thereby damaging street scape.

Protection would be covered in relation to housing guide, and this would include Whitchurch Road – a character area - or under conservation management plan e.g. Parkwood Road. Provisions under existing planning permissions should cover this.

This will be noted and addressed or explained in the plan.

Note 2: All minuted action points undertaken.

Note 3: There is still time to continue evidence gathering to support policies for the topic areas, e.g. developing green space or heritage lists, surveys, maps – as they will be referenced in draft policies until we reach consultation phase.

2/ Finance Report – Ursula Mann

1. Current and projected budgets with differing allocations from July reflecting decreased grant receipts and decreased expenditure. Figures in black are actuals.
2. Income: £9900 received from Locality.
3. Additional Resource: Technical Assistance from Aecom for Housing Design Code
4. **Agreed unanimously at meeting**
 - a. £400 for Drone Photographs for Landscape Views for protection in the plan, plus town centre photos.
 - b. £60 + VAT for Tamar Energy Fest 6ft Table, November 11th for consultation

- c. £49 + VAT for Survey Monkey 1 month Subscription for Community Facility Survey
- d. £60 for land registry searches for green space designation searches
- 5. Additional Grant: We may still be eligible for additional grant funding, but it is not clear whether the NDP funding scheme will be extended for a further year and if it is, the funding was made available so late in the year this year and has not been included in projections for next June/July at this time.

3/ Upcoming public consultation events:

Tavistock Health and Wellbeing Fair 6th October - joined by AECOM representative.

Tamar Energy Fest, 11th November 2023

Stalls at both events that will be highlighting information on:

- Housing Stories – advertising how to get in touch to share their stories.
- Housing Guide
- Community Assets Survey – see item 4/
- Town Frontage map – see item 5/
- Allocation for allotment - see item 7/
- Recapping remit of the plan

Opportunity to network with other participating community organisations and the visiting public.

4/ Community Facility Asset Survey

Wording agreed and ready for posting on website, distribution to email list and social media and shared with other organisations around Tavistock.

This survey will help us discover community demands and interests in relation to sports and leisure facilities in the town.

5/ Town Frontage Map

Draft outline agreed now for consultation.

6/ Green spaces designation letter

Wording agreed to. This will be sent out to owners of identified green spaces.

7/ Allotment allocation

Sufficient evidence has been gathered to confirm that there is interest in more allotment space being allocated – this includes discussions with Council and surrounding parishes. The proposal is for the plan to be able to allocate land for allotments – SG to ask if landowners have plots they are prepared to sell to council for this purpose. This approach has been discussed with West Devon Borough Council NDP officer. Preferably looking at land unsuitable for other development.

8/ Cemetery Allocation

Town Council report has been presented to SG. The earliest that there will be a need is for traditional burial space in about 30 years – plenty for 'green burial' and Cremation space – SG discussed options and decision was made not to allocate land at this time but note the

fact that a need may arise for additional cemetery land in future and therefore should be noted for review when the NDP is updated.

9/Heritage update

Proposed entries to a local list, sourced by local historical groups as well as a social media campaign were presented to the SG.

ACTION: SG to review and fill out the form and evaluate the proposed building/structure list and provide feedback before being sent out to public consultation.

10/ Green space form

Maps of proposed green space designation are available within the SG. Prior to public provision of the map, a letter will be sent to all landowners regarding inclusion on the map. Separately, further evidence gathering is necessary to establish the designation reasons for each property.

ACTION: Sharon to make spreadsheet for SG sign up to then evaluate and take photos.

12/ Tavistock to Plymouth rail link

SG noted and welcomed news of central government funding for reinstatement of Tavistock to Plymouth rail – seen as high priority in resident survey.

ACTION: KH to continue to monitor whether additional policy language regarding transport is needed to address this development

11/ Review of Policy draft proposal wording

Time spent reading through current policy draft wording for SG comments and amendments.

ACTION: UM to speak with STA regarding questions raised about policy overlap with JLP, Green Corridor work.

12/ Next SG meeting

NOTE CHANGED DATE AND TIME

Wednesday 8th November 2023, 5.30pm, Tavistock Town Council Chamber
Stuart Todd will be attending the meeting.

Meeting adjourned 8.05pm



BUDGET 2022 through 2025

Cash Flow analysis

[illegible]

Outgoings
Paid to Devon Communities Together
Paid to Stuart Todd Associates
Other spend
Cumulative balance

[illegible]