

## Town Hall Manager's Report (September 2017)

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### **1. Bookings:**

**New Bookings:** In general, bookings are still coming in as the Town Hall remains to be a reasonable and obliging events venue, within the Town. Since the last report, a total of **8** bookings have been confirmed.

**Town Hall Event Breakdown:** (26<sup>th</sup> August 2017 – 4th October 2017)

- Civic (i.e. Council Events) = 3
- Community (i.e. Dance Classes, sports etc) = 25
- Commercial (i.e. Weddings, Sales Fayres, Balls, Ceremonies etc) = 18

### **2. Events:**

**Civic Service:** The Town Hall hosted the annual Civic Service Reception for Mayor Cllr Philip Sanders on Sunday 24<sup>th</sup> September. The evening proved to be a great success, with a great attendance.

### **3. General Update:**

**Tavistock Town Flag:** It has now been agreed that the Tavistock Town Flag will be flown from the Town Hall on Town Council Civic events, such as the Civic Ball and Civic Service. This was first flown on Sunday 24<sup>th</sup> September for the Civic Service.

**Wedding Awards:** After being nominated as one of the best wedding venues in the South West, we have now reached the validation stage of the South West Wedding Awards. We are only a few votes away (as voted for by previous wedding users at the Hall) from reaching the finals, which will take place in Plymouth in January.

### **4. Social Media update:**

Facebook: 787 (increase of 6)  
Twitter: 985 (increase of 11)  
Instagram: 236 (increase of 18)

**5. Licensing:** No licencing issues have arisen in the last month.

Prepared by;

Ross Ayling. BA (Hons)

**Town Hall Manager**

[townhall@tavistock.gov.uk](mailto:townhall@tavistock.gov.uk) 01822 617232