

AGENDA ITEM 9i**General Manager's Overview**
MONTHLY REPORT February 24
Council Project based Summary***Guildhall Refurbishment***

Project update:

- Capital programme completion works outstanding include internal automatic door furniture fitting and flood board installation.
- Officers attended the Heritage Alliance Meeting on 7th February, which primarily was a focus group for the Tavistock Heritage Fair which is being held in the Guildhall on 16th March. The purpose of this event is for the heritage organisations within the Tavistock community to promote what they are delivering, and plan to deliver in the sort to medium term, and to encourage volunteers to get involved in areas that engage their interest. This event will be supported by the Discovery team putting on some free children's activities between 10am-4pm.
- A positive meeting was held with WHS in the Guildhall on 2nd February with some interesting collaborative tasks agreed over the next 12 months.
- The official unveiling of the Guildhall Textile was held on 13th February in the Robing Room.
- A meeting was held with the designers of the tudor ship painting interpretation with the planned install date targeted for end April 24, within the first old cell in the Guildhall.
- On 14th March 24, 7pm, Simon Dell will hold a free talk in the Guildhall, on the history of the Tavistock Abbey.

Guildhall toilets provision

Project update:

- A meeting was held with WDBC on 29th January 24, to discuss options/arrangements regarding the transfer of the Guildhall toilets asset. The approach pertaining to the capital works schedule and budget was agreed and WDBC would liaise when they were in a position to confirm what funds were available. It was also acknowledged that the cleaning regime had improved.
- A meeting has been re-scheduled for mid-March with RM Builders and the resin supplier to discuss options relating to degradation in Guildhall car-park on 5 bays.

Town Hall external works

Project update:

- Practical completion was issued on 20th February 2024 with a final contract value (excluding VAT), totalling £312,033.00.
- Works outstanding include the installation of the main entrance door and removal of scaffolding pertaining to external façade of the museum works (repointing/repairs to windows and redecoration/stabilisation of crenulations. Some additional works have been agreed to be undertaken to the window mouldings on the Subscription Library façade.
- The depot team have completed redecoration works to the external doors and internally in the mayors Parlour with one window remaining which requires significant refurbishment on the front elevation, opposite the lift on the first floor.

Bannawell play provision

Project update:

- Refer to Works Manager Report, pre-start meeting held on 28th February 2024, work commencing on site 4th March 2024.

Museum Structural Works

Project update:

- Discussions are on-going with Tavistock Museum relating to structural movement within and above Court Gate Arch, grant options for a heating assessment, the approach re: installation of broadband, water ingress to the RHS of the front elevation and ventilation options specific to the masonic hall roof.

Operational Update

- Awaiting decision from Historic England specific to grant application submitted for works to Betsy Gimbals Tower as part of the Tavistock Abbey Group Project, but recent correspondence indicates that the application is being viewed favourably.
- Work to the Councils Health and Safety Policy are on-going which includes looking at the training matrix, sourcing quotes to write the 'arrangements section of the policy', reviewing TTCs fire risk assessments and arranging for an external audit.

- A meeting was held on 20th February with a representative from the skatepark community group to discuss the approach pertaining to the procurement process for engaging a design and build provider for a wheeled sports facility.
- A Whitchurch Down Management Plan Consultation Workshop was held on 31st January 2024 and the Works Manager will be arranging further sessions shortly, with a stakeholder on-site meeting scheduled for June 24.
- A Heritage Quarter Working Party has been set up involving THT, Tavistock Museum, Museum of Policing in Devon and Cornwall, Tavistock Subscription Library and TTC. Two meetings have been held so far on 19th January 24 and 21st February 24. The main focus of these meetings have been how to have a coordinated approach around such aspects as opening times, branding, promotion, volunteer recruitment.

Yours Sincerely



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General Manager