

AGENDA ITEM 9i**General Manager's Overview**
MONTHLY REPORT March/April 24
Council Project based Summary***Guildhall Refurbishment***

Project update:

- Capital programme completion works outstanding include internal automatic door furniture fitting and flood board installation. (no change, to discuss alternative options re: completion)
- Officers and Cllrs continue to attend Heritage Alliance and Heritage Quarter meetings, with the venue and minuting resource currently provided by the Council.
- The Guildhall Duty Officer led on the arrangements for the delivery/co-ordination of the Heritage Fair held in the Guildhall on 16th March. The purpose of this event was for the heritage organisations within the Tavistock community to promote what they were delivering, and plan to deliver in the short to medium term, and to encourage volunteers to get involved in areas that engage their interest. It was widely acknowledged by stakeholders that this event was a success and a repeater event is planned for September 24.
- A meeting is scheduled with WHS in the Guildhall on 22nd April as a general catch-up and to discuss collaborative ideas in the short to medium term. It is anticipated that the Tudor ship interpretation will be installed in May 24. An interactive demo of the interpretation is available in the Robing Room.
- The Discovery team are regularly supporting learning activities within the Guildhall and Simon Dell is continuing to hold free talks in the courtroom on Thursday evenings, monthly.

Guildhall toilets provision

Project update:

- A meeting was held with WDBC on 29th January 24, to discuss options/arrangements regarding the transfer of the Guildhall toilets asset. Awaiting feedback from WDBC regarding budget availability to carry out necessary refurbishment works, which is the next step in considering arrangements for asset transfer.

Bannawell play provision

Project update:

- Refer to Works Manager Report. Budget considerations pertaining to surfacing are being considered.

Town Hall external works

Project update:

- Main contract works outstanding:
 - 1) Lead work to Mayors Parlour and above North Entrance, scheduled for completion on 18th April.
 - 2) New main entrance doors, scheduled for installation week commencing 22nd April.
 - 3) Remedial works to the museum tower planned for early May as well as remedial repairs to the window mouldings on the Subscription Library.
- The depot team have completed redecoration works internally to the Mayors Parlour and entrance stairwell.
- The lightning conductor inspection is scheduled for week commencing 22nd April.

Museum Structural Works

Project update:

- Discussions are on-going with Tavistock Museum, GY Architects and Openreach pertaining to structural cracks, ventilation options for the masonic hall roof, fire risk assessment remedial actions, broadband installation routes, and localised damp/water ingress.

Operational Update

- The Council are working closely with the Abbey Remains Project team. Recently the Council submitted a grant application to Historic England on behalf of the group and have been part awarded £6,932 out of a £9,000 claim, towards emergency repair works to Betsy Grimbals Tower, including a condition survey. The Council have agreed to provide a grant in-kind re: depot labour/equipment to support this phase, along with procurement and project management support, as well as allocating a further £2,000 to make up the grant award shortfall.
- Work to the Councils Health and Safety Policy are on-going with an external audit scheduled for June 24.
- Discussions are being held with Lions of Tavistock around storage options, utilising TTC assets.
- A premises has been viewed pertaining to suitability with the concept of one-stop shop principles being considered.
- Several meetings have been held with WDBC relating to the refuge costs for Goose fair, with the primary focus on how these costs can be reduced.
- Operational discussions are on-going with Tavistock BID pertaining to co-production projects, the most recent focussing primarily of the costs to the Council of supporting the town centre hanging baskets initiative.

March/April 24

General Manager

- Several projects are being discussed for 2024 with West Devon Art Workshops.

Yours Sincerely



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General Manager