

**TAVISTOCK TOWN COUNCIL
WORKS MANAGEMENT REPORT**

1. Works Department

Property Maintenance

In line with the Town Hall capital works drawing to a close, the Works Department have completed the redecoration works to the Mayors Parlour, installing a loft hatch within the ceiling to enable access should any further issues arise regarding the roof and water ingress. In addition to the Mayors Parlour, the Works Department are also redecorating the lift entrance, the remaining windows and plastering the areas blown in the entranceway. The North Door and central Wooden gates have been refurbished.

Two of the Pannier Market Glass Doors are currently out of action. The Works Manager is investigating the issues.

The church clock is scheduled to be repaired in March, the repairs will enable the clock face to be illuminated on an evening.

The rainwater goods on one of the perimeter shops are scheduled to be replaced early march following on going leaks and general deterioration.

Work has been commissioned to replace 5 consumer units in the Pannier Market.

Grounds Maintenance

Following the postponement (due to ground conditions) of the Bannawell Play Park project, the Works Manager is pleased to confirm work to install the new play equipment is scheduled to start week commencing 4th March. A mailshot has been delivered to the local residents to advise accordingly. Once the project is underway regular social media updates will be posted and the Works Manager will engage with the local press. An official opening of the new play ground will be scheduled for summer 2024.

The Works Manager held a workshop with the Whitchurch Down Consultative Group in order to discuss the Management Plan. The meeting was well attended by stakeholders and was deemed a resounding success, with ideas and knowledge shared. The Works Manager was pleased with the level of engagement and commitment by members and is now working on the first draft of the plan. The Works Manager would like to thank those who attended the workshop and for their invaluable contribution.

In terms of planting, the Works Manager has purchased several trees and will organise the planting in the green burial meadow, cherry walk and the canal bank over the coming weeks.

Members of the Works Department are currently undertaking maintenance on the estates hedges.

Events & Community Working Partnerships

The Works Department have once again been asked to quote for the installation and watering of the towns hanging baskets, organised by Tavistock BID.

Due to weather conditions, the Cross-Country School Relay on Whitchurch Down was cancelled. It is hoped the event will be rescheduled in March. A separate cross country run for primary school children is scheduled to go ahead on the Down early March.

The Lions have requested the use of the Meadows once again this year for their annual "Fun Day" and the Works Manager has been approached by other charity and community groups with reference to the hire of the Meadows for similar type events.

The Works Manager was approached by a local children's nursery for permission to install a community funded communication board at Courtland's Play Park and in the Meadows. The boards were developed alongside a local speech and language therapist-designed to support non verbal/disabled children or adults in the community.

**REBECCA ROWE
WORKS MANAGER
MARCH 2024**