

**MINUTES**

of the **ANNUAL MEETING** of the **TAVISTOCK TOWN COUNCIL** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY 22<sup>nd</sup> MAY, 2018** at **6.45pm.**

**PRESENT**

Councillor P Sanders (Retiring Mayor),

Councillors Ms L Crawford, Mrs M Ewings, Mrs A Johnson, P Palfrey, Mrs L Roberts, E Sanders, J Sheldon, P Squire, A Venning, P Ward, Mrs J Whitcomb and P Williamson

**IN ATTENDANCE**

Town Clerk, Assistant to the Town Clerk

Note – prior to the meeting there was opportunity for quiet reflection led by the Mayor, Councillor P Sanders.

It was reported by the Mayor that Councillor J Moody had that day tendered his resignation from Tavistock Town Council.

The Mayor then presented a cheque to representatives of his Mayoral Charity (Tavistock Physically Challenged Group), in the sum of £ 1,075.00, which had been raised at various events during his Civic Year.

**1. ELECTION OF MAYOR**

Nominations were invited for the election of Mayor of Tavistock Town Council for the 2018-19 Civic Year.

A nomination was received in respect of Councillor P Ward (proposed by Councillor P Sanders and seconded by Councillor Mrs J Whitcomb).

There being no other nominations it was:

RESOLVED THAT Councillor P Ward be elected Mayor of Tavistock Town Council for the 2018-19 Civic Year.

The Mayor was invested with the Chain of Office by the Retiring Mayor, Councillor P Sanders. The new Mayor signed the Declaration of Acceptance of Office and thanked the Council for the opportunity to represent it as Mayor.

Councillor Mrs A Johnson gave a tribute to the Retiring Town Mayor, Councillor P Sanders.

The Retiring Mayor was presented with a Past Mayor's badge by the new Mayor, and expressed his appreciation to colleagues and staff for their support and endeavours over the past Civic Year, together with those other partner organisations and community groups with whom he had been associated. Tribute was also made, in particular, to his Deputy Mayor, Councillor P Ward and his Mayor's Consort, Mrs Jan Smallacombe.

## **2. ELECTION OF DEPUTY MAYOR**

Nominations were invited for the election of Deputy Mayor of Tavistock Town Council for the 2018-2019 Civic Year.

A nomination was received in respect of Councillor Mrs A Johnson (proposed by Councillor P Ward and seconded by Councillor A Venning).

There being no other nominations it was:

RESOLVED THAT Councillor Mrs A Johnson be elected Deputy Mayor of Tavistock Town Council for the 2018-19 Civic Year.

The new Deputy Mayor was invested with the Medallion of Office . She signed the Declaration of Acceptance of Office and thanked the Council for the opportunity to represent it as Deputy Mayor.

## **3. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors A Hutton, A Lewis and J Moody.

## **4. DECLARATIONS OF INTEREST**

No declarations of interest were made at this point in the Meeting.

## **5. CONFIRMATION OF MINUTES**

RESOLVED THAT the Minutes of the Meeting of Tavistock Town Council held on 15<sup>th</sup> May 2018, be confirmed as a correct record and signed by the Chairman (Appendix 1).

## **6. ORDER OF BUSINESS**

In order to facilitate the conduct of the meeting it was:

RESOLVED THAT Standing Orders nos. 5 (j) (iv) – (vi), and (viii) – (x) and (xiii – xviii) be suspended to allow the following business to be transacted.

## **7. MAYOR'S EXPENSES**

The Council considered the treatment of Mayoral expenses arising from which it was:-

RESOLVED THAT Tavistock Town Council endorse the payment of an allowance of £2,000 to the Town Mayor to defray the expenses attached

to this Office in pursuance of Section 15(5) of the Local Government Act 1972.

Noted That the new Mayor declared an interest and left the Meeting during consideration of the above item and the Deputy Mayor took the Chair.

#### **8. APPOINTMENT OF COMMITTEES**

The Council considered how best to proceed in relation to the appointment of Committees (Appendix 2).

In view of Councillor J Moody's resignation earlier that evening, a nomination was sought for a Council representative on the Townscape Heritage Initiative Grants Panel.

A nomination, duly seconded, was received in respect of Councillor Mrs M Ewings.

RESOLVED THAT subject to the inclusion of above amendment, the Membership of Committees and other fora as set out in the appended Schedule be endorsed.

#### **9. CALENDAR OF MEETINGS**

The Council considered a draft Calendar of Meetings (Appendix 3) for the 2018-2019 Civic Year.

RESOLVED THAT the submitted 2018-2019 Civic Year Calendar of Meetings be adopted.

#### **10. APPOINTMENT OF REPRESENTATIVES TO CHARITIES AND OTHER BODIES**

The Council considered a report setting out the proposed appointment of representatives to Charities and Other Bodies (Appendix 4).

RESOLVED THAT representatives be appointed to the Charities and Outside Bodies for the 2018-2019 Civic Year as set out in the report.

#### **11. GENERAL POWER OF COMPETENCE**

The Council considered how to proceed with regard to the General Power of Competence in view of the current position regarding the qualifying criteria and vacancies on the Council.

RESOLVED THAT consideration of this matter be deferred to a later Meeting of Council pending the outcome of the process for the filling of the two casual vacancies.

**12. RECORD OF ATTENDANCES**

The Council considered and noted a Schedule setting out the Record of Attendances at Meetings of the Council and Civic Events during the 2017-2018 Civic Year (Appendix 5).

**13. COUNCIL SEAL**

RESOLVED THAT the Seal be affixed to the various deeds and documents to be made, or entered into, for the carrying into effect of those decisions or matters approved by the Council this day.

The Meeting closed at 7.15pm

Chairman .....

Date .....

