

AGENDA ITEM No 3(a)

MINUTES

of the **ANNUAL MEETING** of the **TAVISTOCK TOWN COUNCIL** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY 17TH MAY, 2016** at **6.45pm**.

PRESENT

Councillor Mrs S Bailey (Retiring Mayor),

Councillors Mrs M Ewings, T Gibbins, Mrs A Johnson, J Moody, P Palfrey, Mrs L Roberts, C Rogers, E Sanders, P Sanders, J Sheldon, H Smith, A Venning, P Ward, Mrs J Whitcomb, P Williamson.

IN ATTENDANCE

Town Clerk, General Manager, Assistant to the Town Clerk

Note – prior to the meeting there was opportunity for quiet reflection led by Major Dawn McGarvey of the Salvation Army.

It being the first meeting of the new Council term the retiring Mayor took the opportunity to express appreciation to colleagues and to bid farewell to the Mayor's Cadet for the 2015-16 Civic Year – Lance Corporal Aaron Kirby.

1. ELECTION OF MAYOR

Nominations were invited for the election of Mayor of Tavistock Town Council for the 2016-17 Civic Year.

A nomination was received in respect of Councillor Mrs M Ewings (proposed by Councillor C Rogers and seconded by Councillor A Venning).

There being no other nomination it was:

RESOLVED THAT Councillor Mrs M Ewings be elected Mayor of Tavistock Town Council for the 2016-17 Civic Year.

The Mayor was invested with the Chain of office. She signed the Declaration of Acceptance of Office and thanked the Council for the opportunity to represent it as Mayor.

The 2014-2015 Mayor, Councillor H Smith gave a tribute to the retiring Town Mayor Councillor Mrs S Bailey.

Retiring Mayor, Councillor Mrs S Bailey expressed her appreciation to colleagues and staff for their support and endeavours over the past Civic Year together with those other partner organisations and community groups with whom she had been associated. Tribute was also made, in particular, to her Deputy Mayor – Councillor Mrs M Ewings.

2. ELECTION OF DEPUTY MAYOR

Nominations were invited for the election of Deputy Mayor of Tavistock Town Council for the 2016-2017 Civic Year.

A nomination was received in respect of Councillor P Sanders (proposed by Councillor Mrs A Johnson and seconded by Councillor H Smith).

There being no other nominations it was:

RESOLVED THAT Councillor P Sanders be elected Deputy Mayor of Tavistock Town Council for the 2016-17 Civic Year.

The Deputy Mayor was invested with the Medallion of office. He signed the Declaration of Acceptance of Office and thanked the Council for the opportunity to represent it as Deputy Mayor.

3. APOLOGIES FOR ABSENCE

An apology for absence had been received from Councillor A Lewis.

4. DECLARATIONS OF INTEREST

No declarations of interest were made.

5. CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of Tavistock Town Council held on 10th May 2016, be confirmed as a correct record and signed by the Chairman.

6. ORDER OF BUSINESS

In order to facilitate the conduct of the meeting it was:

RESOLVED THAT Standing Orders nos. 5 (j) (iv) – (vi) and (viii) – (xviii) be suspended to allow the following business to be transacted.

7. MAYOR'S EXPENSES

The Council considered the treatment of Mayoral expenses arising from which it was:-

RESOLVED THAT Tavistock Town Council endorse the payment of an allowance of £2,000 to the Town Mayor to defray the expenses attached to this Office in pursuance of Section 15(5) of the Local Government Act 1972.

8. APPOINTMENT OF COMMITTEES

The Council considered how best to proceed in relation to the appointment of Committees (Appendix 1).

RESOLVED THAT the Committees, Sub-Committees and other fora as set out in the appended Schedule be endorsed (no decision being made in respect of the FPPP Sub-Committee).

9. CALENDAR OF MEETINGS

The Council considered a draft Calendar of Meetings (Appendix 2) for the 2016-2017 Civic Year.

RESOLVED THAT the submitted 2016-2017 Civic Year Calendar of Meetings be adopted.

10. APPOINTMENT OF REPRESENTATIVES TO CHARITIES AND OTHER BODIES

The Council considered a report setting out the proposed appointment of representatives to Charities and Other Bodies (Appendix 3).

RESOLVED THAT representatives be appointed to the Charities and Outside Bodies for the 2016-2017 Civic Year as set out in the report.

11. GENERAL POWER OF COMPETENCE

The Council considered re-adoption of the General Power of Competence.

RESOLVED THAT having met the criteria for eligibility for the General Power of Competence, (GPC) relating to the electoral mandate (66%) and the relevant training of the Clerk, the Council re-adopt the General Power of Competence.

12. RECORD OF ATTENDANCES

The Council considered and noted a Schedule setting out the Record of Attendances at Meetings of the Council and Civic Events during the 2015-2016 Civic Year (Appendix 4).

13. MAYOR'S CADET

The Council welcomed the Mayor's Cadet for the ensuing Civic Year 2016-2017 – Sargeant Robert Langton.

14. COUNCIL SEAL

RESOLVED THAT the Seal be affixed to the various deeds and documents to be made, or entered into, for the carrying into effect of those decisions or matters approved by the Council this day.

The Meeting closed at 7.21pm

Chairman

Date