

MINUTES of the Meeting of the **PUBLIC CONVENIENCES SUB-COMMITTEE** held at the Council Chamber, Drake Road, Tavistock on **MONDAY 11TH NOVEMBER, 2019** at **6.30PM**

PRESENT Councillor H Smith (Chairman)
Councillor B Smith (Vice Chairman)

Councillors J Ellis, A Hutton (ex officio), Mrs A Johnson, P Williamson (ex officio)

Councillor P Squire (Ward Member)

IN ATTENDANCE Town Clerk

230. APOLOGIES FOR ABSENCE

There were no apologies for absence, all Members were present.

231. CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of the Public Conveniences Sub-Committee held on 30th September, 2019 be confirmed as a correct record and signed by the Chairman.

232. DECLARATIONS OF INTEREST

There were no declarations of interest.

EXCLUSION OF PRESS AND PUBLIC

233. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted it was:-

RESOLVED THAT the Press and Public be excluded from the Meeting for the following item of business.

234. PUBLIC CONVENIENCES IN TAVISTOCK

(CONFIDENTIAL - by virtue of relating to matters of a legal, financial and contractual nature).

The Sub-Committee was advised of progress pursuant upon the instructions issued at its last meeting. More particularly:-

- Service Level Agreement – indications from West Devon Borough Council were that, in principle, the agreement was acceptable subject to one amendment in relation to public liability;
- A drainage survey had been undertaken of the foul water runs connecting the premises the Council was proposing to take over. Whilst the full report was not yet available the preliminary findings were reported;
- Condition surveys had been commissioned and a delivery date was awaited;
- The provisional budget allocated in the emerging 2020/21 Budget for Public Conveniences (revenue) are being drafted as in the order of £58,602 which reflected discussions previously held. It was noted that this figure did not include any allowance for capital works of refurbishment or similar which would need to be assessed following the condition survey.

In the ensuing discussion reference was made to a range of issues including:-

- a. The impact of decisions taken by the Borough Council upon Town Council funding;
- b. The anticipated merits and drawbacks associated with different courses of action;
- c. Critical paths associated with different courses of action;
- d. Availability of funding;
- e. The importance attached to prompt action once more information became available, aligned to the need to co-ordinate same with the budget setting round in view of the financial implications associated with the subject matter.

In the circumstances it was considered that an early meeting would appropriate, a provisional date of 6.30pm on Monday 25th November to be scheduled.

The Meeting closed at 7.55pm.

Signed.....

Dated.....

CHAIRMAN