



Tavistock Town Council

Working for the local community

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3rd June 2025

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 10th JUNE, 2025** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members of the Committee have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor S Hipsey

Mayor – ex officio

Councillor Mrs A Johnson

Deputy Mayor – ex officio

Councillor P Ward

Immediate Past Mayor – ex officio

Councillors Ms M Ewings, J Moody, R Poppe, B Smith.

AGENDA

1. ELECTION OF CHAIRMAN

To invite nominations for the election of Chairman of the Budget & Policy Committee for the 2025-26 Civic Year.

2. ELECTION OF VICE CHAIRMAN

To invite nominations for the election of Vice Chairman of the Budget & Policy Committee for the 2025-26 Civic Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 13th May, 2025 (previously circulated).

5. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL

6. SERVICE PLANS 2025-26

To consider the draft

- a) Corporate Service Plan 2025-26, Organisational Risk Register and Annual Summary (enclosed);
- b) Community Services Service Plan 2025-26 (to follow).

7. FINANCIAL MATTERS

a) **Bank Mandate**

To consider the Report of the Financial Administrator (enclosed);

b) **Year-End Overspends**

To consider the Report of the Financial Administrator (enclosed);

c) **Unaudited Financial Statements**

To consider and note the draft unaudited Financial Statements of the Council for the period 2024-2025 (enclosed).

ITEMS CIRCULATED FOR INFORMATION ONLY

8. HERITAGE ALLIANCE GROUP

To receive the Notes of the Heritage Alliance Meeting held on Wednesday 4th June, 2025 (to follow).

9. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

CONFIDENTIAL ITEMS FOR RECOMMENDATION TO COUNCIL

11. RE-TENDERING OF ENERGY CONTRACTS

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To consider the Report of the General Manager regarding arrangements for the re-tendering of Council Energy (Gas and Electricity) contracts (to follow).

12. TENANCY MATTER(S)

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive any oral update on tenancy matters, and consider any next steps as/if necessary.

**USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.