

**TAVISTOCK TOWN COUNCIL  
WORKS DEPARTMENT REPORT  
June 2025**

***1. Works Department***

Property Maintenance

The repairs and redecoration to the windows at Drake Road have been completed by contractors.

Works have taken place in Tavistock Museum regarding removal of affected timber and reinstatement in order to assist with combating the dry rot concerns.

The Works Manager is awaiting quotes for the replacement of the reception/entranceway carpet in the Town Hall.

Works have been completed to Market Rd properties, ready to let.

Grounds Maintenance

The lightning conductor inspection on the relevant Council buildings has been undertaken.

Stock fence repairs are being undertaken at Sandy Park by the Works Department.

The annual ROSPA play park inspections have been completed. The Works Manager will program in the required recommended repairs.

Within the Meadows, the annual light survey has been undertaken, with eleven lampposts requiring maintenance, some of which works have already been commissioned.

The Works Manager will be submitting a planning application to WDBC in regards to maintenance of an oak tree in Bishopsmead, arising from storm damage in Dec 24.

Pending: approved tree work include a crown reduction of the Tree of Heaven and removal of dead trees in the BMX track.

Plans are underway for the annual August scythe of the wild burial meadow in Plymouth Road Cemetery.

Administration

The Town Council supported the Robey Trust annual steam fair once again this year by loaning event barriers and signage as well as the Tavistock Lions by installing the town bunting.

The following training has been booked for members of the Works Department; Pesticide Management, Chapter 8 refresher training, ROLO and Health and Safety Awareness, Tractor Mounted Mower.

Works department recruitment has been scheduled for July/August 25.

B Rowe  
Works Manager