

**TAVISTOCK TOWN COUNCIL
WORKS DEPARTMENT REPORT
July 2025**

1. Works Department

Property Maintenance

In order to be able to budget appropriately for the Town Council's future boiler requirements, the Works Manager has commissioned a full heat loss survey for the Works Depot as well as a specification report in respect of the Town Hall. Both boilers are likely to require replacement within the next 5 years.

The Works Manager is awaiting quotes for the replacement of the reception/entranceway carpet in the Town Hall.

The cottages of Market Road have a viewing late July from a prospective tenant.

Grounds Maintenance

A large hole opened up on West Street outside TSB of which the Town Council were first on site and made safe for passing vehicles. Once Devon County arrived TTC discharged to them. The void was extensive but DCC have now reinstated.

Areas of damaged barbed wire stock fencing on Whitchurch Down was reported to the Works Manager and as such repairs have been undertaken.

The Works Department have undertaken essential repairs to the Monksmead Park timber fence. The fence in its entirety requires replacement of which the Works Manager will recommend in the 2026 – 2027 budget setting as part of a scheme to renew the play provision at Monksmead.

Tree safety works has been undertaken externally in the BMX track, including the removal of Ash Trees which were categorised as having stage 4 Ash Dieback (75-100% dieback).

A member of the Works Department is undertaking play park repairs across the Council's estate, this essential maintenance also includes refurbishing existing equipment.

Several streetlights in the Meadows will be repaired and replaced over the coming months in preparation for the change in season.

Administration

The Works Department supported the Tavistock Lions Carnival by loaning out cones for the annual parade.

Tavistock BID have requested the Council water the Hanging Baskets twice weekly as opposed to the once a week contractual arrangement which was commissioned at the start of the season and TTC have agreed to accommodate.

The Whitchurch Down Management Plan is close to completion with a final workshop arranged.

**B Rowe
Works Manager**