



# Tavistock Town Council

*Working for the local community*

Town Council Offices  
Drake Road Tavistock  
Devon PL19 0AU  
Tel 01822 613529  
Fax 01822 618300  
E-mail: [info@tavistock.gov.uk](mailto:info@tavistock.gov.uk)  
[www.tavistock.gov.uk](http://www.tavistock.gov.uk)

10<sup>th</sup> October 2025

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 21<sup>st</sup> OCTOBER, 2025** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members of the Committee have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn  
**TOWN CLERK**

## **MEMBERSHIP OF THE COMMITTEE**

Councillor Mrs A Johnson	<b>Chairman &amp; Deputy Mayor – ex officio</b>
Councillor J Moody	<b>Vice Chairman</b>
Councillor S Hipsey	<b>Mayor – ex officio</b>

Councillor P Ward	<b>Immediate Past Mayor – ex officio</b>
-------------------	--

Councillors Ms M Ewings, R Poppe, B Smith.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2. CONFIRMATION OF MINUTES**

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 2<sup>nd</sup> September, 2025 (previously circulated).

### **3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest.

**ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL**

**4. WHITCHURCH DOWN MANAGEMENT PLAN**

To consider, review and recommend the Whitchurch Down Management Plan for adoption, as considered by the Whitchurch Down Consultative Group at its Meeting on 14<sup>th</sup> October, 2025 (to follow).

**5. FORD STREET AND MAYNARD ALMSHOUSE CHARITY.**

To consider a request, consequential on proposals for a change of status from that of registered Charity to Charitable Incorporated Organisation, received from the above organisation (enclosed).

**ITEMS CIRCULATED FOR INFORMATION ONLY**

**6. LOCAL GOVERNMENT REORGANISATION & DEVOLUTION**

To receive any oral update in connection with the above.

**7. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

**EXCLUSION OF PRESS AND PUBLIC**

**8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

**CONFIDENTIAL ITEMS FOR RECOMMENDATION TO COUNCIL**

**9. GOOSE FAIR 2025 & BEYOND**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

Following altered arrangements in 2025 for the Bus Station site necessitated by developments in policy of the landowner - West Devon Borough Council, together with matters consequential on its approach to related licence matters on that site and elsewhere, to review partnership activities and receive a preliminary oral update from the General Manager with regard to Goose Fair 2026 and beyond.

**10. GUILDHALL VISITOR INFORMATION CENTRE – (LICENCE TO OCCUPY)**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To consider the report of the Town Clerk in connection with the above (enclosed).

**11. TENANCY MATTER(S)**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To:

- a) receive an oral update in connection with outstanding proceedings in relation to a Guarantor and agree any next steps as/if appropriate;
- b) to receive, for information at this stage (unless additional information previously requested has been received) an oral update in respect of a request from a Tenant in connection with land demised within The Meadows;
- c) receive any oral update on other tenancy, insurance or staffing matters, and consider any next steps as/if necessary.

**CONFIDENTIAL ITEMS FOR INFORMATION ONLY**

**12. ASSETS/PUBLIC CONVENIENCES**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive any oral update from the General Manager in connection with the above.

**13. BEDFORD SQUARE USAGE & NON-STANDARD ACTIVITIES**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To advise of recent requests/issues, associated/prospective implications, and to explore what/if any, next steps (oral report).

**USE OF TELEVISED & SOUND RECORDINGS  
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.