

**TAVISTOCK TOWN COUNCIL  
WORKS MANAGEMENT REPORT  
April 2026**

***1.Works Department***

Property Maintenance

Redecoration works to one of the Council's rental properties on Duke Street continues. Work includes the installation of new kitchen units and heating throughout the property, a new bathroom suite, replacement of the existing carpet and flooring as well as recordation works.

The Works Manager recently met with the WDBC Conservation Officer, in order to discuss the damp ingress on one of the Market Road rental properties. Additional measures were discussed and will be considered. The current scope of works is to install chimney cowls on both properties. A chimney Cowl will support ventilation whilst preventing the entry of rain and blocking birds and debris from entering.

Works to replace the failed central mullion on one of the windows on the Council Chamber has been commissioned with an anticipated start date of late April.

Further asbestos surveys and Energy Performance Inspections have been undertaken on residential and commercial properties.

Grounds Maintenance

The grass cutting season has now started, with all areas having now received their first cut of the year.

The Community & Compliance Officer and one of the Team Leaders have been working with the Friends of the Wild Flower Green Burial Meadow volunteer group in order to assist in planning for the year ahead. The volunteers have carried out pH testing at the Green Burial Meadow. All samples tested "Acid" with a pH of 6. The results will help inform future planting. A plug growing workshop was recently held, the plugs will be planted in the meadow along with the ongoing seed planting which is undertaken. Monthly surveys are planned to monitor the effect of the enhancement work.

The Works Manager has arranged for the consignment of contaminated waste (soil) to be removed from the Plymouth Road Cemetery compound and safely disposed of. This project has been on the radar for a significant amount of time and so the Works Manager is pleased to have been able to make progress. The removal of a percentage of the soil in the cemetery compound will increase space and allow the compound to be used more effectively. Now arrangements have been made for the hazardous waste and contacts secured, the Works Manager recommends bi annual consignments in order to keep on top of the soil that is generated, to prevent further build up to an unmanageable amount in the future.

There has been a spate of graffiti in Bannawell Park.

Tavistock Youth Café and the Memory Café have approached the Town Council regarding a project they are collaborating on to make a wheelchair accessible picnic table and bench set. Permission has been sought to install the bench close to the skatepark.

The annual ROSPA play park safety inspection has been booked for June.

Administration

The Works Department recently supported the Dartmoor Marathon by installing the relevant traffic management signage, cones and barriers as well as by stewarding the event.

The two leaders have been enrolled on the ROSPA Play Park Inspector Course over the summer.

**B Rowe**  
**Works Manager**