



Tavistock Town Council

Working for the local community

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COUNCIL SUMMONS

You are hereby summoned to attend the
ANNUAL MEETING of the **TAVISTOCK TOWN COUNCIL**
to be held on **TUESDAY** the **19th** of **MAY, 2026** at **6.30pm**
in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK**

NOTE – Prior to the commencement of the Meeting there will be opportunity at:

6.00pm for the annual photograph of the Council to be taken

6.20pm for

- a) Quiet Reflection - those who wish to do so may prepare themselves for the Meeting by a few moments of Quiet Reflection led by Reverend Matthew Godfrey, St Eustachius' Church, Tavistock
- b) To receive a welcome from the Retiring Mayor
- c) The Retiring Mayor, Councillor Steve Hipsey, will present a cheque to Jan Horrell representing his chosen charity, Tavistock Library, in respect of funds raised during his Mayoral year

COMMENCEMENT OF THE MEETING – THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1. TO ELECT THE TOWN MAYOR FOR THE ENSUING CIVIC YEAR

To elect the Mayor of Tavistock Town Council for the 2026-27 Civic Year.

2. TO ELECT THE DEPUTY TOWN MAYOR FOR THE ENSUING CIVIC YEAR

To elect the Deputy Mayor of Tavistock Town Council for the 2026-27 Civic Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

5. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of Tavistock Town Council held on 28th April, 2026 (enclosed).

6. OTHER MATTERS TO BE CONSIDERED AT THE ANNUAL MEETING

a. Order of Business

To consider the suspension of Standing Order Nos. 5(j) (iv)-(vi), (viii)-(x) and (xiii) - (xx) to enable the following business to be transacted.

7. MAYOR'S EXPENSES

To consider the payment of an allowance of £2,000 to the Town Mayor to defray the expenses attached to this Office in pursuance of Section 15(5) of the Local Government Act 1972.

8. APPOINTMENT OF COMMITTEES & CONSULTATIVE GROUPS

To consider the appointment of Committees and Consultative Groups and make such appointments as are required (enclosed).

9. CALENDAR OF MEETINGS

To formally receive and adopt the Calendar of Meetings for the 2026-2027 Civic Year (enclosed).

10. APPOINTMENT OF REPRESENTATIVES TO CHARITIES AND OTHER BODIES

To consider adopting the Appointments shown and make such further appointments as are required (enclosed).

11. GENERAL POWER OF COMPETENCE

Having met the criteria for eligibility for the General Power of Competence (GPC) relating to the Electoral Mandate (66%), and the relevant training of the Clerk, to re-adopt the General Power of Competence.

12. RECORD OF ATTENDANCES

To receive and note the record of attendances at Meetings held between May 2025 and May 2026 (enclosed)

COUNCIL MEMBERSHIP

Councillor S Hipsey (Retiring Mayor)
Councillors R Edlmann, Ms M Ewings, G Parker, Mrs J Hughes,
A Hutton, Mrs A Johnson, A Lewis, N Martin, Mrs B Moody,
J Moody, T Munro, R Poppe, B Smith A Venning, P Ward and Ms S Wood

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TOWN CLERK

Date 13th May, 2026

**USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.

If members of the public make a representation to the Meeting, they will be deemed to have consented to being filmed and audio recorded. By entering the body of the Chamber, attendees are also consenting to being filmed and audio recorded.

If members of the public have any queries regarding filming or audio recording of Meetings, please contact the Town Council on 01822 613529 or at info@tavistock.gov.uk

*Members of the Public who wish to address the Council are requested to contact the Council Office either by phone 01822 613529, or by e-mailing info@tavistock.gov.uk regarding the necessary requirements for participation not less than 24 hours in advance of the Meeting.

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