



Tavistock Town Council

Working for the local community

Town Council Offices
Drake Road Tavistock
Devon PL19 0AU
Tel 01822 613529
Fax 01822 618300
E-mail: info@tavistock.gov.uk
www.tavistock.gov.uk

18th May 2026

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 26th MAY, 2026** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members of the Committee have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

To be appointed

Mayor – ex officio

To be appointed

Deputy Mayor – ex officio

Councillor S Hipsey

Immediate Past Mayor – ex officio

Councillors (4)

To be appointed at the Annual Meeting

AGENDA

1. ELECTION OF CHAIRMAN

To invite nominations for the election of Chairman of the Budget & Policy Committee for the 2026-27 Civic Year.

2. ELECTION OF VICE CHAIRMAN

To invite nominations for the election of Vice Chairman of the Budget & Policy Committee for the 2026-27 Civic Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 14th April, 2026 (previously circulated).

5. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL

6. SERVICE PLANS 2026-27

To consider the draft

a) Community Services Service Plan 2026-27 (to follow).

b) Corporate Service Plan 2026-27, Organisational Risk Register and Annual Summary (enclosed);

together with:

c) 'What we said we would do' 2025-2026 (enclosed).

7. FINANCE MATTERS

a) Virement

To consider the report of the Office and Finance Manager in connection with the above (enclosed).

b) Bank Mandate

To consider the report of the Office and Finance Manager in connection with the above (enclosed).

c) Year End 2025-2026 – Preliminary Position

To receive an oral update in connection with the above and next steps.

8. COMMERCIAL CONFLICTS OF INTEREST

To consider the Report of the Town Clerk in connection with the above (to follow).

9. RENTERS RIGHTS ACT

To consider the report of the Assistant to the Town Clerk in connection with the above (enclosed).

ITEMS CIRCULATED FOR INFORMATION ONLY

10. LOCAL GOVERNMENT PAY AWARD 2026-27

To note that agreement has not been reached with the unions on the national pay award offer from the Employer side of 3.3%.

11. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of

the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

13. CONFIDENTIAL ITEMS FOR RECOMMENDATION TO COUNCIL TOWN SURVEILLANCE

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To consider the Report of the Town Clerk in connection with the above (enclosed).

14. PROPERTY MATTER(S)

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive any oral update on tenancy matters, and consider any next steps as/if necessary.

To consider any:

- i) Oral and/or written update: in connection with the Guildhall Public Conveniences
- ii) Oral update: regarding the Tavistock Museum Lease;
- iii) Oral update: regarding Land at Sandy Park;
- iv) Oral update: regarding insolvency proceedings.
- v) Oral update: regarding the failure by the Head Tenant to date to comply with its obligations under the terms of a lease of premises let for leisure purposes - Meadowlands.

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.