



Tavistock Town Council

Working for the local community

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7th July 2026

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 14th July, 2026** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK**.

Should Members of the Committee have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor J Moody	Chairman & Deputy Mayor – ex officio
Councillor B Smith	Vice Chairman
Councillor Mrs A Johnson	Mayor – ex officio

Councillor S Hipsey	Immediate Past Mayor – ex officio
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Councillors Ms M Ewings, A Hutton, P Ward.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 26th May, 2026 (enclosed – note please refer, in particular, to Minute no 18(c)(d) – prior omission refers).
- 3. DECLARATIONS OF INTEREST**
To receive any Declarations of Interest.

ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL

4. CIVIC BALL INCOME AND EXPENDITURE

To consider the Report of the Office and Finance Manager in connection with the above (enclosed).

5. MINIMUM OPERATIONAL BALANCE REVIEW

To consider the Report of the Office and Finance Manager in connection with the above (enclosed).

6. TAVISTOCK BUSINESS DEVELOPMENT DISTRICT - RENEWAL

To consider and ratify the support of the Council for the exercise of its votes in favour of renewal of the Tavistock BID Co Ltd (copy prospectus/business plan previously circulated to all Members)

7. USE OF COUNCIL PREMISES

To consider the report of the General Manager regarding a request for repurposing from commercial income purposes to staff use in connection with the above (enclosed).

8. DISPOSAL OF VEHICLE

To consider the report of the General Manager in connection with the above and the associated removal from the Fixed Asset Register (enclosed).

9. OVERNIGHT VISITOR LEVY

To consider whether to respond, and if so how, to a survey by the National Association of Local Councils (NALC) on a prospective Overnight Visitor Levy Bill (copy survey enclosed).

10. DALC CONFERENCE 2026

To receive arrangements for the DALC Conference 2026 (previously circulated) and agree prospective attendance at same.

ITEMS CIRCULATED FOR INFORMATION ONLY

11. TAVISTOCK MUSEUM GRANT APPLICATION

To receive an oral update from the General Manager in connection with progress of the above and next steps.

12. ABBEY REMAINS PROJECT

To receive an oral update from the General Manager in connection with progress of the above and next steps.

13. LOCAL GOVERNMENT RE-ORGANISATION IN DEVON

To receive any oral update as/if available in connection with the above.

14. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not

been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

CONFIDENTIAL ITEMS FOR RECOMMENDATION TO COUNCIL

16. PROPERTY MATTERS – REQUEST FROM A COUNCIL TENANT

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To consider the report of the Assistant to the Town Clerk in respect of the above (enclosed).

17. COMMUNICATIONS WITH WEST DEVON BOROUGH COUNCIL

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council).

To consider an update in connection with the request for a meeting at first tier officer level as arising from the Meeting of Council held on 9th June, 2026 and consider next steps (briefing enclosed).

18. TENANCY MATTER - MEADOWLANDS

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive and consider an update on responses to requests for information made of the Tenant as required to be provided under the terms of the Lease (to follow).

19. TOWN HALL, GUILDHALL & MARKET STAFFING ARRANGEMENTS

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To consider the report of the General Manager in connection with the above (enclosed).

CONFIDENTIAL ITEMS FOR INFORMATION ONLY

20. TENANCY MATTER – LAND AT SANDY PARK

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To consider an oral progress report from the Town Clerk in respect of the above.

21. GOOSE FAIR 2026 AND BEYOND

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive an oral update in connection with core partner/communication issues and associated potential impacts on Goose Fair 2026, and beyond.

22. OFFICE STAFFING

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To consider an oral update from the Town Clerk in respect of the above.

**USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.

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