**Tavistock Town Council**
**Budget Monitoring Report 30th June 2026**

Year to 30th June 2026 = 0.25% of year

| | Actual Last Year | Actual Year to Date | Current Annual Bud | Budget Variance | Committed Exp | Funds Available | % Spent |
|---|---|---|---|---|---|---|---|
| **Total Income *** | £ 2,553,893 | £ 1,083,249 | £ 2,553,827 | £ 1,470,579 | £ - | £ - | 42% |
| **Total Expenditure** | £ 2,594,312 | £ 688,230 | £ 2,553,827 | £ 1,865,599 | £ 156,521 | £ 1,709,079 | 27% |
| **Net Expenditure over Income** | -£ 40,419 | £ 395,019 | £ - | -£ 395,020 | -£ 156,521 | -£ 1,709,079 | |

| Code | Income Detail | Actual Last Year | Actual Year to Date | Current Annual Bud | Budget Variance | Committed Expenditure | Funds Available | % Received | Notes |
|---|---|---|---|---|---|---|---|---|---|
| 1000 | INTERMENTS | 35,861 | 6,984 | 30,000 | 23,016 | | | 23.30% | |
| 1002 | MEMORIAL REPAIRS | 180 | - | - | - | | | 0.00% | |
| 1008 | Insurance Claims Received | 10,000 | - | - | - | | | 0.00% | |
| 1010 | RENT RECEIVED - INVOICE | 452,946 | 229,621 | 460,000 | 230,379 | | | 49.90% | * £65,931 currently outstanding against AYTD |
| 1011 | INSURANCE RECHARGED | -45 | 2,450 | 2,950 | 500 | | | 83.10% | |
| 1020 | LETTING INCOME - INVOICE | 117,100 | 30,302 | 124,962 | 94,660 | | | 24.20% | includes eg Town Hall Bookings, Bedford Square Bookings, etc |
| 1021 | EQUIPMENT HIRE INC | 2,060 | 415 | 2,000 | 1,585 | | | 20.80% | |
| 1022 | FORFEITED DEPOSITS | 338 | 36 | - | -36 | | | 0.00% | |
| 1023 | TH KITCHEN LETTING INCOME | 2,985 | 174 | 3,000 | 2,826 | | | 5.80% | |
| 1033 | CIVIC BALL INCOME | 3,050 | 4,500 | 3,250 | -1,250 | | | 138.50% | Annual - retrospective |
| 1034 | MAYOR'S FUNDRAISING | - | 1,718 | - | -1,718 | | | 0.00% | |
| 1040 | MARKET TOLLS | 386,436 | 107,588 | 420,700 | 313,112 | | | 25.60% | |
| 1041 | ELECTRICITY RECOVERY | 877 | 337 | 575 | 238 | | | 58.60% | Periodic |
| 1042 | GAS RECOVERY | 66 | 37 | - | -37 | | | 0.00% | |
| 1043 | MARKET STORAGE | 5,633 | 1,370 | 6,250 | 4,881 | | | 21.90% | |
| 1044 | MARKET LOCK-UPS - INVOICE | 28,260 | 7,984 | 27,000 | 19,016 | | | 29.60% | |
| 1046 | WATER RATES RECOVERY | 660 | 270 | 540 | 270 | | | 50.00% | |
| 1050 | CAR PARK FEES | 35,547 | 5,453 | 27,500 | 22,047 | | | 19.80% | |
| 1060 | GOOSE FAIR INCOME | 42,494 | 4,534 | 40,000 | 35,466 | | | 11.30% | |
| 1061 | PARK & RIDE INCOME | 6,663 | - | 6,000 | 6,000 | | | 0.00% | Relates to Goose Fair - seasonal |
| 1065 | CHRISTMAS LIGHTS | 6,813 | - | 4,000 | 4,000 | | | 0.00% | Seasonal |
| 1068 | Legal Fees Recovered | 715 | 192 | - | -192 | | | 0.00% | |
| 1069 | Professional Fees Recovered | 1,191 | - | - | - | | | 0.00% | |
| 1071 | STAFF COSTS RECOVERED | 3,082 | 2,500 | 500 | -2,000 | | | 500.00% | |
| 1076 | PRECEPT | 1,088,850 | 651,500 | 1,303,000 | 651,500 | | | 50.00% | Annual - 1 instalment |
| 1077 | GRANTS RECEIVED | 198,264 | - | - | - | | | 0.00% | |
| 1078 | DONATIONS RECEIVED | 891 | 206 | - | -206 | | | 0.00% | |
| 1080 | MISC INCOME | 14,476 | 2,721 | 7,300 | 4,579 | | | 37.30% | |
| 1081 | Garden Festival Income | 3,125 | 3,705 | 3,500 | -205 | | | 105.90% | |
| 1082 | DEPOT SEAT INCOME | 2,080 | - | - | - | | | 0.00% | |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 1090 | INTEREST RECEIVED | 77,917 | 14,463 | 50,000 | 35,537 | | | 28.90% | Received one month in arrears |
| 1092 | INTEREST REC'D TENANT DEPOSIT | 22 | 14 | - | - 14 | | | 0.00% | |
| 1100 | BAR SALES | 24,111 | 4,132 | 30,000 | 25,868 | | | 13.80% | |
| 1120 | FOOD SALES | 707 | 43 | - | - 43 | | | 0.00% | |
| 1130 | Bar Extension & Licences | 538 | - | 800 | 800 | | | 0.00% | |
| | | | | | | | | | |
| | | | | | | | | | |
| | **Total Income** | **2,553,893** | **1,083,249** | **2,553,827** | **1,470,579** | **0** | **0** | **42%** | |

* Please note income shown represents income invoiced not necessarily yet received. Rental income is invoiced in advance

| Code | Expenditure Detail | Actual Last Year | Actual Year to Date | Current Annual Bud | Budget Variance | Committed Expenditure | Funds Available | % Spent | Notes |
|---|---|---|---|---|---|---|---|---|---|
| 3001 | COST OF SALES-DRINK | 10,192 | 730 | 12,000 | 11,270 | 11,270 | | 6.10% | |
| 3002 | COST OF SALES-FOOD | 117 | 47 | - | - 47 | - 47 | | 0.00% | |
| 3011 | BAR SUPPLIES | 803 | 248 | 1,000 | 752 | | 752 | 24.80% | |
| | **Total Direct** | **11,112** | **1,025** | **13,000** | **11,975** | **11,223** | **752** | 8% | |

| Code | Expenditure Detail | Actual Last Year | Actual Year to Date | Current Annual Bud | Budget Variance | Committed Expenditure | Funds Available | % Spent | Notes |
|---|---|---|---|---|---|---|---|---|---|
| 4000 | L G R & Legislation | - | - | 50,000 | 50,000 | | 50,000 | 0.00% | |
| 4001 | SALARIES | 1,046,412 | 259,536 | 1,185,793 | 926,257 | | 926,257 | 21.90% | (+4005=IRO 22.37 % Actual) |
| 4004 | WAGES | 20,107 | 3,724 | 21,500 | 17,776 | | 17,776 | 17.30% | |
| 4005 | Temporary/Agency Staff | 30,061 | 5,692 | - | - 5,692 | | - 5,692 | 0.00% | See 4001 above |
| 4006 | PROTECTIVE CLOTHING/UNIFORMS | 2,552 | 187 | 3,250 | 3,063 | | 3,063 | 5.80% | |
| 4007 | CONFERENCES/MEETINGS | 3,749 | 977 | 4,000 | 3,023 | 50 | 2,973 | 25.70% | Periodic |
| 4008 | COURSES/TRAINING | 10,259 | 1,646 | 14,500 | 12,855 | 2,251 | 10,604 | 26.90% | |
| 4009 | TRAVEL | 881 | - 91 | 1,750 | 1,841 | | 1,841 | -5.20% | |
| 4010 | MISC STAFF COSTS | 845 | 288 | 1,000 | 712 | | 712 | 28.80% | |
| 4011 | RATES | 147,629 | 108,027 | 153,092 | 45,065 | | 45,065 | 70.60% | Annual Invoices received month 1 |
| 4012 | WATER RATES | 3,980 | 5,781 | 16,490 | 10,709 | | 10,709 | 35.10% | |
| 4014 | ELECTRICITY | 48,216 | 10,853 | 60,700 | 49,847 | | 49,847 | 17.90% | |
| 4015 | GAS | 16,273 | 6,296 | 30,875 | 24,579 | | 24,579 | 20.40% | Seasonal Useage |
| 4016 | CLEANING AND RUBBISH | 43,352 | 12,285 | 54,150 | 41,865 | 9,930 | 31,936 | 41.00% | Annual PO for draw down |
| 4017 | License (Incl PC Software) | 6,955 | 3,566 | 9,142 | 5,576 | | 5,576 | 39.00% | Variable invoice dates |
| 4020 | MISC EXPENSES | 356 | 36 | 800 | 764 | 310 | 453 | 43.30% | |
| 4021 | Tel. Calls/Service & Broadband | 17,550 | 5,097 | 16,000 | 10,903 | | 10,903 | 31.90% | |
| 4022 | POSTAGE | 3,446 | 926 | 2,800 | 1,874 | | 1,874 | 33.10% | |
| 4023 | STATIONERY/PRINTING | 7,186 | 649 | 3,350 | 2,701 | 18 | 2,683 | 19.90% | |
| 4024 | SUBSCRIPTIONS | 7,498 | 3,741 | 7,695 | 3,954 | | 3,954 | 48.60% | Annual |
| 4025 | INSURANCE | 87,651 | 94,291 | 91,500 | - 2,791 | | - 2,791 | 103.10% | Annual Invoices received month 1 |
| 4027 | Photocopier hire and usage | 4,262 | 1,002 | 6,550 | 5,548 | | 5,548 | 15.30% | |
| 4028 | REGALIA | - | - | 250 | 250 | | 250 | 0.00% | |
| 4029 | TOWN ADVERTISING | 762 | - | 1,000 | 1,000 | | 1,000 | 0.00% | |
| 4030 | RECRUITMENT ADVTG | 3,335 | 794 | 3,500 | 2,706 | | 2,706 | 22.70% | |
| 4031 | OTHER ADVERTISING | 20,073 | 3,569 | 23,420 | 19,851 | 914 | 18,937 | 19.10% | |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 4032 | WEBSITE DESIGN/M'TCE | 300 | 60 | 1,250 | 1,190 | | 1,190 | 4.80% | |
| 4033 | CIVIC BALL EXPENDTRE | 3,884 | 6,251 | 4,250 | - 2,001 | | - 2,001 | 147.10% | Annual - addressed elsewhere on agenda |
| 4034 | PUBLIC RELATIONS | 833 | 1,164 | 3,000 | 1,836 | | 1,836 | 38.80% | |
| 4036 | PROPERTY MAINTENANCE | 49,120 | 16,890 | 74,000 | 57,110 | 11,258 | 45,852 | 38.00% | |
| 4037 | GROUNDS MAINTENANCE | 26,443 | 3,854 | 35,000 | 31,146 | 5,270 | 25,876 | 26.10% | |
| 4038 | CONTRACT MAINTENANCE | 29,841 | 11,805 | 36,360 | 24,555 | 15,406 | 9,150 | 74.80% | Periodic |
| 4041 | EQUIPMENT HIRE | 2,048 | 215 | 2,060 | 1,845 | | 1,845 | 10.50% | |
| 4042 | EQUIPMENT MAINT'CE | 11,186 | 3,064 | 45,000 | 41,936 | 2,055 | 39,881 | 11.40% | |
| 4043 | VEHICLE RUNNING COST | 13,964 | 4,584 | 16,000 | 11,416 | 201 | 11,215 | 29.90% | |
| 4044 | PERFORMING RIGHTS | 3,282 | - | 3,505 | 3,505 | | 3,505 | 0.00% | Annual License |
| 4045 | I T MAINTENANCE/SUPPORT | 19,895 | 4,682 | 19,000 | 14,318 | | 14,318 | 24.60% | |
| 4046 | EQUIPMENT PURCHASE | 16,762 | 3,308 | 16,000 | 12,692 | 1,236 | 11,456 | 28.40% | |
| 4047 | GEN & WKS MGRS BUDGETS | 1,576 | 330 | 3,000 | 2,670 | | 2,670 | 11.00% | |
| 4048 | PARK & RIDE EXPEND | 12,903 | - | 13,500 | 13,500 | 7,876 | 5,624 | 58.30% | Annual |
| 4050 | POOP SCOOP/DOG WARDEN | 4,642 | - | 5,000 | 5,000 | 2,400 | 2,600 | 48.00% | |
| 4051 | BANK CHARGES | 8,090 | 1,601 | 6,600 | 4,999 | | 4,999 | 24.30% | |
| 4053 | LOAN INTEREST | 17,492 | - 1,606 | 16,430 | 18,036 | | 18,036 | -9.80% | Accural |
| 4054 | LOAN CAPITAL REPAID | 43,462 | 5,000 | 43,553 | 38,553 | | 38,553 | 11.50% | |
| 4055 | Professional Fees (other) | - | 1,500 | 2,500 | 1,000 | 1,500 | - 500 | 120.00% | |
| 4056 | LEGAL EXPENSES | 13,321 | 2,276 | 30,000 | 27,724 | | 27,724 | 7.60% | |
| 4057 | AUDIT FEES | 3,941 | - 2,325 | 4,136 | 6,461 | | 6,461 | -56.20% | Accrual |
| 4058 | Professional Fees - Properties | 14,076 | 5,648 | 16,000 | 10,352 | 1,495 | 8,857 | 44.60% | |
| 4059 | ACCOUNTANCY FEES | 3,275 | 681 | 5,500 | 4,819 | | 4,819 | 12.40% | |
| 4062 | MAYORS ALLCE | 2,087 | 1,000 | 2,000 | 1,000 | | 1,000 | 50.00% | |
| 4063 | CIVIC/CEREMONIAL EXPENSES | 3,746 | 1,592 | 5,000 | 3,408 | | 3,408 | 31.80% | Periodic |
| 4064 | TWINNING EXPENSES | - | 250 | 250 | - | | - | 100.00% | |
| 4065 | ELECTIONS | 70 | - | 1,500 | 1,500 | | 1,500 | 0.00% | |
| 4067 | COMMUNITY GRANTS | 18,272 | 18,287 | 20,000 | 1,713 | | 1,713 | 91.40% | |
| 4073 | PATHS MAINTENANCE | 1,215 | - | 2,500 | 2,500 | | 2,500 | 0.00% | |
| 4076 | TOWN SIGNS | 63 | - | 1,000 | 1,000 | | 1,000 | 0.00% | |
| 4078 | LOCALISM | 8,081 | - | 10,000 | 10,000 | | 10,000 | 0.00% | |
| 4089 | H R & H & S SUPPORT | 1,473 | - | 2,500 | 2,500 | | 2,500 | 0.00% | |
| 4091 | ENTERTAINERS | 720 | 1,245 | 200 | - 1,045 | | - 1,045 | 622.50% | Adjustment in hand |
| 4092 | TOILET CLEANING CONT (WDBC) | 1,000 | - | 1,000 | 1,000 | | 1,000 | 0.00% | |
| 4093 | TH MANAGER'S BUDGET | 1,140 | - | 1,500 | 1,500 | | 1,500 | 0.00% | |
| 4094 | MARKET REEVE BUDGET | 1,483 | - | 1,500 | 1,500 | | 1,500 | 0.00% | |
| 4096 | CLLRS ALLOWANCE | 11,067 | 2,857 | 14,500 | 11,643 | | 11,643 | 19.70% | |
| 4097 | CCLR IT ALLOWANCE | - | - | 1,300 | 1,300 | | 1,300 | 0.00% | |
| 4102 | ANCIENT MONUMENTS | - | - | 1,000 | 1,000 | | 1,000 | 0.00% | |
| 4108 | CHRISTMAS LIGHTS | 5,695 | - | 8,000 | 8,000 | | 8,000 | 0.00% | |
| 4112 | TOWN CLERK'S BUDGET | - | - | 1,500 | 1,500 | | 1,500 | 0.00% | |
| 4114 | OFFICE & FINANCE MNGR BUDGET | 804 | 68 | 1,500 | 1,432 | | 1,432 | 4.60% | |
| 4117 | TOWN CLOCK | 195 | - | 1,500 | 1,500 | | 1,500 | 0.00% | |
| 4120 | EX WDBC PUBLIC TOILETS | 14,548 | - | 60,000 | 60,000 | | 60,000 | 0.00% | Annually |
| 4121 | REFRESHMENTS | 182 | 4 | 250 | 246 | | 246 | 1.60% | |
| 4122 | GOOSE FAIR EXPENSES | 27,321 | - | 30,000 | 30,000 | 12,122 | 17,878 | 40.40% | |
| 4123 | LETTING AGENCY FEES | 427 | 165 | 1,000 | 835 | | 835 | 16.50% | |
| 4134 | MAYORS F'RAISING DON'N | - | 1,718 | - | - 1,718 | | - 1,718 | 0.00% | |
| 4135 | TOWN CRIER EXPENSES | 30 | 30 | 35 | 5 | | 5 | 85.70% | |
| 4136 | TOWN HALL EVENTS COSTS | - | - | 500 | 500 | | 500 | 0.00% | |
| 4155 | FLOWER BASKETS | 431 | 264 | - | - 264 | | - 264 | 0.00% | |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 4160 | LEGACY LEGAL SERVICES | - 5,238 | - | - | - | | - | 0.00% | |
| | **Total Overhead** | 1,928,538 | 625,334 | 2,334,786 | 1,709,453 | 74,292 | 1,635,162 | 27% | |

| Code | Other Expenditure Detail | Actual Last Year | Actual Year to Date | Current Annual Bud | Budget Variance | Committed Expenditure | Funds Available | % Spent | Notes - Primarily Funded from RCP/EMR |
|---|---|---|---|---|---|---|---|---|---|
| 4800 | ROLLING CAPITAL FUND PROVISION | 59,195 | - | 100,000 | 100,000 | | 100,000 | 0.00% | |
| 4804 | CAP PLAY EQUIPMENT | - | 10,620 | 10,810 | 191 | 50,740 | - 50,549 | 567.60% | Meadows awaiting S106 funding |
| 4815 | CAP NEW PLANT & VEHICLES | - | 34,990 | - | - 34,990 | | - 34,990 | 0.00% | |
| 4825 | CAP - THI PROPERTIES SINKING F | 27,500 | - | 27,500 | 27,500 | | 27,500 | 0.00% | |
| 4827 | CAP - GUILDHALL SINKING FUND | 12,750 | - | 12,750 | 12,750 | | 12,750 | 0.00% | |
| 4849 | CAP - Abbey Remains Project | - | 16,261 | - | - 16,261 | 20,266 | - 36,527 | 0.00% | |
| 4899 | DEF'D GRANTS OFFSET DEP'N | - 3,044 | - | - | - | | - | 0.00% | |
| 4900 | DEPRECIATION CHARGE | 151,657 | - | - | - | | - | 0.00% | |
| 4902 | IRRECOVERABLE VAT | 25,594 | - | 25,000 | 25,000 | | 25,000 | 0.00% | |
| 4903 | BID Levy | 3,391 | - | 4,000 | 4,000 | | 4,000 | 0.00% | |
| 4991 | TRANSFER TO RESERVES | 369,245 | - | 17,500 | 17,500 | | 17,500 | 0.00% | |
| 4992 | TRANSFER FROM RESERVES | - 107 | - | - | - | | - | 0.00% | |
| 4996 | TFR TO EQPT REPL FUND | 8,481 | - | 8,481 | 8,481 | | 8,481 | 0.00% | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | **Total Other Expenditure** | **654,662** | **61,871** | **206,041** | **144,171** | **71,006** | **73,165** | **30%** | |