Tavistock Town Council

Working for the local community

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25th November 2026

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 1st DECEMBER, 2026** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK**.

Should Members of the Committee have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor J Moody	**Chairman & Deputy Mayor – ex officio**
Councillor B Smith	**Vice Chairman**
Councillor Mrs A Johnson	**Mayor – ex officio**
Councillor S Hipsey	**Immediate Past Mayor – ex officio**

Councillors Ms M Ewings, A Hutton, P Ward.

AGENDA

1. APOLOGIES FOR ABSENCE
To receive any apologies for absence.

2. CONFIRMATION OF MINUTES
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 20th October, 2026 (previously circulated).

3. DECLARATIONS OF INTEREST
To receive any Declarations of Interest.

ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL

4. BUDGET PREPARATION & PRECEPT SETTING 2027-2028

To consider the Report of the Town Clerk in connection with the above (enclosed).

5. NOTICE OF CONCLUSION OF EXTERNAL AUDIT 2025-26

To consider/receive the Report of the External Auditor in connection with the above (enclosed).

6. MINIMUM OPERATING BALANCE

To consider the report of the Office & Finance Manager in connection with the above (enclosed).

7. WORKS EXPENSES DEBIT CARD

To consider the Report of the Office & Finance Manager in connection with the above (enclosed).

8. GOOSE FAIR-INCOME AND EXPENDITURE 2026 & ASSOCIATED GRANT

To consider the Report of the Office and Finance Manager in connection with the above (enclosed).

9. ELECTIONS 2027: PRE-CANDIDATURE & INDUCTION ACTIVITIES

To consider the Report of the Office & Finance Manager in connection with the above (enclosed).

10. LOCAL GOVERNMENT RE-ORGANISATION IN DEVON & RELATED MATTERS

To receive any report, if/as applicable, as may be available in connection with the above or the devolution agenda as it affects Devon more generally.

11. PLYMOUTH & TAVISTOCK RAILWAY ALLIANCE

To consider the Report of the Town Clerk in connection with the above (enclosed).
(Note: as/if necessary/appropriate part(s) of this item may be taken in closed session)

ITEMS CIRCULATED FOR INFORMATION ONLY

12. PENNON SHARE HOLDING

To annually note the holding of the Council 627 in respect of shares held in Pennon Group PLC.

13. COMMUNITY ECONOMIC PLAN

To receive any oral feedback from Members attending at the inaugural/pre-launch Meeting for the Tavistock Community Economic Plan (copy launch Report as agreed by Council in 2025 including operating parameters (Para 1.6) enclosed for information).

14. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

CONFIDENTIAL ITEMS FOR RECOMMENDATION TO COUNCIL

16. GRANTS TO THE COMMUNITY

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive and consider the Notes of the Meeting of the Grants Panel held on 10th November, 2026 and associated recommendations for the award of Grants payable in the 2027-28 Civic Year (enclosed).

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

17. WORKS DEPARTMENT – INTERIM & SUCCESSION STAFFING ARRANGEMENTS

To receive an oral update from the General Manager.

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.