



Tavistock Town Council

Working for the local community

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17th July 2019

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held at the **Council Chamber, Drake Road, Tavistock** on **WEDNESDAY 24th JULY, 2019** at **6.30pm**.

Yours sincerely

Carl Hearn
Town Clerk

MEMBERSHIP OF THE COMMITTEE

Councillor A Hutton (Chairman),
Councillor P Williamson (Vice Chairman)

Immediate Past Mayor – Councillor P Ward
Councillors Ms L Crawford, Mrs M Ewings, Mrs A Johnson, H Smith.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 4th June, 2019 (previously circulated).
- 3. DECLARATIONS OF INTEREST**
To receive any declarations of interest.
- 4. PUBLIC CONVENIENCES IN TAVISTOCK**
To consider a Briefing Note and next steps in connection with the above (enclosed).

5. DEBTORS TO THE COUNCIL

To consider the report of the Assistant to the Town Clerk recommending amendments in connection with the above Policy. (enclosed).

6. POLICY WORKSHOPS

To consider a report advising of the outcome of, and recommending next steps in connection with, the recent Policy workshop (enclosed)

7. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

EXCLUSION OF PRESS & PUBLIC

8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press & Public be excluded from the Meeting for the following item(s) of business.

CONFIDENTIAL ITEMS FOR RECOMMENDATION TO COUNCIL

9. TOWN HALL & MARKETS TEAM - STAFFING

(CONFIDENTIAL – by virtue of relating to personnel matters)

To consider the report of the General Manager & Town Clerk in respect of the above (enclosed).

10. GUILDHALL GATEWAY CENTRE

(CONFIDENTIAL by virtue of relating to confidential matters of a commercial and contractual nature)

To consider the report of the Town Clerk and Responsible Finance Officer in connection with the above (enclosed).

Re-admission of the Press & Public

Councillors are reminded that:-

- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it.
- All Members of Council may attend the Full Meetings of Council, Committees and Consultative Groups and speak (but not vote) with the consent of the Chairman.

*Note – if Members of the Committee have any questions requiring detailed commentary or investigation they are requested to forward them in advance of the Meeting in order that an informed response can be made.

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.