



10th July 2018

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held at the **Council Chamber, Drake Road, Tavistock** on **MONDAY 16th JULY, 2018** at **6.30pm**.

Yours sincerely

Carl Hearn
Town Clerk

MEMBERSHIP OF THE COMMITTEE

Councillor P Ward (Mayor)
Councillor Mrs A Johnson (Deputy Mayor)

Immediate Past Mayor – Councillor P Sanders
Councillors Mrs M Ewings, A Hutton, P Palfrey, P Williamson.

AGENDA

- 1. ELECTION OF CHAIRMAN**
To invite nominations for the election of Chairman of the Budget & Policy Committee for the 2018-19 Civic Year
- 2. ELECTION OF VICE-CHAIRMAN**
To invite nominations for the election of Vice-Chairman of the Budget & Policy Committee for the 2018-19 Civic Year
- 3. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 4. CONFIRMATION OF MINUTES**
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 13th March, 2018 (previously circulated).

5. DECLARATIONS OF INTEREST

To receive any declarations of interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

6. COUNCIL FUNDING & CAPITAL PROGRAMME

(Report enclosed).

7. COUNCIL GRANTS POLICY

(Report enclosed).

8. OFFICE STAFFING ARRANGEMENTS

(Report enclosed).

9. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

ITEMS CIRCULATED FOR INFORMATION ONLY

10. PROJECT MANAGEMENT – APPOINTMENTS

To receive an oral report in connection with Project Management resources in connection with the Tavistock Townscape Heritage Initiative Scheme (pursuant upon the departure of the Project Manager) and Guildhall Gateway Centre Project (pursuant upon preliminary arrangements regarding seeking 'Permission to Start').

11. GUILDHALL GATEWAY CENTRE

To receive an oral update in connection with progress toward securing 'Permission to Start' and, in particular, the pre-requisite of securing agreement, with our delivery partner, regarding Service Level Agreement and Lease arrangements.

12. CAPITAL WORKS UPDATE

To receive an oral update

EXCLUSION OF PRESS & PUBLIC

13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press & Public be excluded from the Meeting for the following item(s) of business.

**CONFIDENTIAL ITEMS
FOR RECOMMENDATION TO COUNCIL**

14. COUNCIL ASSETS

(CONFIDENTIAL by virtue of relating to legal and/or commercial matters and/or the financial or business affairs of a person or persons other than the Council).
(Report enclosed)

15. MEDIATION

To

- a) authorise the the Town Clerk, in consultation with two Members of Council, to represent the Council at mediation in connection with the restriction placed upon the Land Register regarding land at Meadowlands (scheduled to be held on 27th September, 2018);
- b) appoint two representatives drawn from the Committee, together with a substitute (in the event of unavailability), to participate in the mediation in consultation with the Town Clerk;
- c) discuss and indicate any negotiating parameters for the mediation exercise as appropriate.

CONFIDENTIAL ITEMS **CIRCULATED FOR INFORMATION ONLY**

16. LEGAL MATTERS

(CONFIDENTIAL) by virtue of relating to information of a commercially sensitive nature and/or legal proceedings and/or relating to identifiable individuals)

To receive any oral update as may be available in connection with the above.

Re-admission of the Press & Public

Councillors are reminded that:-

- If Members have any questions requiring detailed commentary or investigation in connection with the matters listed above they are requested to forward them in advance of the Meeting in order that an informed response can be made;
- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it;
- All Members of Council may attend Meetings of Committees and speak (but not vote) with the consent of the Chairman.

USE OF TELEVISED & SOUND RECORDINGS **AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.