



Tavistock Town Council

Working for the local community

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1st November, 2022

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 8th NOVEMBER, 2022** at **5.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor J Ellis

Chairman & Deputy Mayor

Councillor H Smith

Vice Chairman

Councillor P Ward

Mayor - ex officio

Councillor A Hutton

Immediate Past Mayor -ex officio

Councillors Ms M Ewings, Mrs A Johnson, B Smith.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 4th October, 2022 (previously circulated).

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

4. BUDGET PREPARATION & PRECEPT SETTING 2023/24

To consider the report of the Town Clerk in connection with the above (enclosed).

5. TO REVIEW POTENTIAL START TIMES FOR COMMITTEE/ COUNCIL MEETINGS

To review and receive the Briefing Note of the Assistant to the Town Clerk to consider whether or not Council and Standing Committee Meetings should retain a start time of 5.30pm for the new (2023-2024) Civic Year (enclosed).

6. GOOSE FAIR 2022

To review and receive the preliminary report of the Works Manager in connection with the above (enclosed).

ITEMS CIRCULATED FOR INFORMATION ONLY

7. BRITAIN IN BLOOM 2022

To review and receive the report of the Works Manager in connection with the above (enclosed).

8. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

10. PROPERTY, LEGAL & FINANCE MATTERS

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

To receive any oral updates in connection with outstanding property or legal matters not previously listed (for information only).

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates

which they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.

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