



# Tavistock Town Council

*Working for the local community*

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8<sup>th</sup> June, 2022

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 14<sup>th</sup> JUNE, 2022** at **5.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn  
**TOWN CLERK**

## **MEMBERSHIP OF THE COMMITTEE**

Councillor J Ellis  
Councillor H Smith

**Chairman & Deputy Mayor**  
**Vice Chairman**

Councillor P Ward  
Councillor A Hutton

**Mayor - ex officio**  
**Immediate Past Mayor -ex officio**

Councillors Ms M Ewings, Mrs A Johnson

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2. CONFIRMATION OF MINUTES**

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Monday 16<sup>th</sup> May, 2022 (previously circulated).

- 3. DECLARATIONS OF INTEREST**  
To receive any Declarations of Interest.

**ITEMS FOR RECOMMENDATION TO COUNCIL**

- 4. SERVICE PLANS 2022-23**  
To consider the Draft 2022/23 Corporate Service Plan and Organisational Risk Register (enclosed).
- 5. COUNCIL FINANCES**  
To consider the report of the Town Clerk and Responsible Financial Officer in respect of the above (enclosed).
- 6. COUNCIL PROPERTY MAINTENANCE**  
To consider the report of the General Manager in respect of the above (enclosed).
- 7. FLAGS ON COUNCIL BUILDINGS**  
To consider the report of the Town Clerk in respect of the above (enclosed).

**ITEMS CIRCULATED FOR INFORMATION ONLY**

- 8. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**  
Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

**EXCLUSION OF PRESS AND PUBLIC**

- 9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

**CONFIDENTIAL ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL**

- 10. TAVISTOCK GUILDHALL – OPERATING ARRANGEMENTS**  
(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To receive an oral update on progress in connection with the operation of the agreed arrangements as between the parties and progress in arranging a meeting of the Advisory Forum.

## **CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY**

### **11. STAFFING**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To receive an oral update on progress attaching to the recruitment into vacant posts across the organisation and related matters.

### **USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates which they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.