



Tavistock Town Council

Working for the local community

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17th May 2023

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 23rd MAY, 2023** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor A Hutton

Mayor - ex officio

Councillor P Ward

**Deputy Mayor (also Immediate Past Mayor
– ex officio)**

Councillors Ms M Ewings, Mrs A Johnson, U Mann.

AGENDA

1. ELECTION OF A CHAIRMAN

To invite nominations for the election of Chairman of the Budget & Policy Committee for the 2023-24 Civic Year.

2. ELECTION OF A VICE CHAIRMAN

To invite nominations for the election of Vice Chairman of the Budget & Policy Committee for the 2023-24 Civic Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 28th March, 2023 (enclosed).

5. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

6. SERVICE PLANS 2023-24

To consider the draft

a) Community Services Service Plan 2023-24 (report of the General Manager - to follow)

b) Corporate Service Plan 2023-24 and Organisational Risk Register (report of the Town Clerk - enclosed).

7. ENVIRONMENT & SUSTAINABILITY

To consider the periodic report of the General Manager pursuant to Minute No. 162 in connection with the above (report to follow).

8. TAVISTOCK TOWN COUNCIL – ROLLING CAPITAL PROGRAMME

To consider the report of the Town Clerk in connection with the above (enclosed)

ITEMS CIRCULATED FOR INFORMATION ONLY

9. TOWN HALL & MUSEUM – OUTCOME OF TENDER EXERCISES FOR THE CONDUCT OF REPAIRS TO THE BUILDING

To receive the report of the General Manager in connection with the above two tender exercises (report to follow).

10. BANNAWELL PLAY AREA

To receive the oral report of the General Manager in connection with progress in the commissioning of work.

URGENT ITEMS

11. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

CONFIDENTIAL ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL

13. LEGAL SERVICES

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To consider the report of the Town Clerk in connection with the above (to follow).

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

14. MARKET ROAD PROPERTY

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To consider the oral report of the General Manager in connection with temporary alternative use of the above premises.

15. TAVISTOCK HERITAGE TRUST

(**CONFIDENTIAL** by virtue of relating to legal &/or commercial matters, staffing and/or the financial/business affairs of a person or person other than the Council)

To receive an oral update on the current position with negotiations, and other matters in connection with the above.

**USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.