



Tavistock Town Council

Working for the local community

Town Council Offices
Drake Road Tavistock
Devon PL19 0AU
Tel 01822 613529
Fax 01822 618300
E-mail tavistocktc@aol.com
Website www.tavistock.gov.uk

9th August, 2019

Dear Councillor

I hereby give you notice that a meeting of the **PUBLIC CONVENIENCES SUB-COMMITTEE** will be held at the Council Chamber, Drake Road, Tavistock on **TUESDAY 20th AUGUST, 2019** at **6.30pm**.

Yours sincerely

Carl Hearn
Town Clerk

.....

MEMBERSHIP OF THE SUB-COMMITTEE

Councillors J Ellis, Mrs A Johnson, B Smith, H Smith.
Chairman and Vice-Chairman Budget and Policy Committee (ex officio)

.....

AGENDA

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Sub-Committee for the ensuing Civic Year

2. ELECTION OF VICE-CHAIRMAN

To elect the Vice-Chairman of the Sub-Committee for the ensuing Civic Year

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest

5. TERMS OF REFERENCE

To Note the Terms of Reference for the Sub-Committee (Minute No 92 refers)

6. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

EXCLUSION OF PRESS AND PUBLIC

7. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded item(s) for business

CONFIDENTIAL ITEM FOR RECOMMENDATION TO THE BUDGET AND POLICY COMMITTEE

8. PUBLIC CONVENIENCES IN TAVISTOCK

(**CONFIDENTIAL** – by virtue of relating to matters of a legal, financial and contractual nature)

To consider the report of the Town Clerk in connection with the above (enclosed).

Re-admission of the Press and Public

Councillors are reminded that:-

- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it;
- All Members of Council may attend the Full Meetings of the Council, Committees, Sub-Committees and Consultative Groups and speak, (but not vote) with the consent of the Chairman.

*Note – if Members of the Sub-Committee have any questions requiring detailed commentary or investigation they are requested to forward them in advance of the Meeting in order that an informed response can be made.