

**Tavistock Town Council  
Budget Monitoring Report 31st March 2020**

Year to 31st March 2020 = 100% of year

	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<b>Total Expenditure</b>	£ 1,506,738	£ 1,517,960	£ 1,657,087	£ 139,127	£ 2,198	£ 117,148	92.9%
<b>Total Income</b>	£ 1,755,699	£ 1,766,500	£ 3,092,046	£ 1,325,546			57.1%
<b>Net Expenditure over Income</b>	£ 248,961	£ 248,540	£ 1,434,959	-£ 1,186,419			
<b>Expenditure Detail</b>	<b>Actual Last Year</b>	<b>Actual Year to Date</b>	<b>Current Annual Bud</b>	<b>Budget Variance</b>	<b>Committed Expenditure</b>	<b>Funds Available</b>	<b>% Spent</b>
3001 COST OF SALES-DRINK	14941	12472	16000	3528		3528	77.9%
3002 COST OF SALES-FOOD	575	19	0	(19)		(19)	0.0%
3011 BAR SUPPLIES	847	803	700	(103)		(103)	114.7%
3020 Purchase Promotional Material	150	1980	0	(1,980)	150	(2,130)	0.0%
<b>Total Direct</b>	<b>16513</b>	<b>15274</b>	<b>16700</b>	<b>1426</b>	<b>150</b>	<b>1276</b>	<b>92.4%</b>
<b>Expenditure Detail</b>	<b>Actual Last Year</b>	<b>Actual Year to Date</b>	<b>Current Annual Bud</b>	<b>Budget Variance</b>	<b>Committed Expenditure</b>	<b>Funds Available</b>	<b>% Spent</b>
4001 SALARIES	704322	734704	777310	42606		42606	94.5%
4003 Pension Added Years	0	1094	900	(194)		(194)	121.5%
4004 WAGES	32836	10651	30000	19349		19349	35.5%
4005 Temporary/Agency Staff	20607	10034	1000	(9,034)		(9,034)	1003.4%
4006 PROTECTIVE CLOTHING/UNIFORMS	2676	3422	3000	(422)		(422)	114.1%
4007 CONFERENCES/MEETINGS	1686	3308	5500	2192		2192	60.2%
4008 COURSES/TRAINING	7271	11947	17700	5753	150	5603	68.3%
4009 TRAVEL	1675	1008	2550	1542		1542	39.5%
4010 MISC STAFF COSTS	99	1280	200	(1,080)		(1,080)	640.0%
4011 RATES	75969	137563	108760	(28,803)		(28,803)	126.5%

4012	WATER RATES	6696	7727	9650	1923			1923	80.1%
4014	ELECTRICITY	30413	32112	55180	23068			23068	58.2%
4015	GAS	21121	18507	25320	6813			6813	73.1%
4016	CLEANING AND RUBBISH	41306	41926	51200	9274	2345		6930	86.5%
4017	License - PC Software	3463	3567	4050	483			483	88.1%
4020	MISC EXPENSES	22332	20919	21150	231	905	(674)		103.2%
4021	Tel. Calls/Service & Broadband	9973	10900	10600	(300)	313	(612)		105.8%
4022	POSTAGE	2896	3192	3100	(92)		(92)		103.0%
4023	STATIONERY/PRINTING	4566	3931	5650	1719			1719	69.6%
4024	SUBSCRIPTIONS	3390	3218	3630	412			412	88.7%
4025	INSURANCE	25188	24705	26000	1295			1295	95.0%
4027	Photocopier hire and usage	6486	4991	7000	2009			2009	71.3%
4028	REGALIA	0	0	500	500			500	0.0%
4029	TOWN ADVERTISING	3342	2465	5350	2885			2885	46.1%
4030	RECRUITMENT ADVTG	1845	3213	1750	(1,463)	130	(1,593)		191.1%
4031	OTHER ADVERTISING	21288	17536	24721	7185	6265		921	96.3%
4032	WEBSITE DESIGN/M'TCE	760	190	600	410			410	31.7%
4033	CIVIC BALL EXPENDTRE	6473	441	3500	3059			3059	12.6%
4034	PUBLIC RELATIONS	0	0	2500	2500			2500	0.0%
4036	PROPERTY MAINTENANCE	35169	87733	93935	6202	793		5409	94.2%
4037	GROUPS MAINTENANCE	15877	15650	21716	6066	480		5586	74.3%
4038	CONTRACT MAINTENANCE	18308	19925	24600	4675	2773		1902	92.3%
4041	EQUIPMENT HIRE	1174	1344	2900	1556			1556	46.4%
4042	EQUIPMENT MAINT'CE	15760	16368	21850	5482	499		4983	77.2%
4043	VEHICLE RUNNING COST	16307	17940	15500	(2,440)	250	(2,690)		117.4%
4044	PERFORMING RIGHTS	860	4642	1750	(2,892)		(2,892)		265.3%
4045	I T MAINTENANCE/SUPPORT	11013	14108	10800	(3,308)		(3,308)		130.6%
4046	EQUIPMENT PURCHASE	12655	13196	13500	304	27		278	97.9%
4047	GEN\WKS MGRS BUDGET	3572	577	4000	3423			3423	14.4%
4048	PARK & RIDE EXPEND	9826	12031	11500	(531)		(531)		104.6%

4050	POOP SCOOP	5477	2601	5500	2899		2899	47.3%
4051	BANK CHARGES	3380	4436	4000 (436)		(436)		110.9%
4053	LOAN INTEREST	17061	15680	15730	50		50	99.7%
4054	LOAN CAPITAL REPAID	40333	31853	31853 (0)		(0)		100.0%
4055	Professional Fees (other)	2659	3785	4500	715	6720 (6,005)		233.4%
4056	LEGAL EXPENSES	61286	25855	24700 (1,155)		(1,155)		104.7%
4057	AUDIT FEES	4787	3837	5430	1593		1593	70.7%
4058	Professional Fees - Properties	14225	14132	11180 (2,952)		(2,952)		126.4%
4059	ACCOUNTANCY FEES	6188	6454	5000 (1,454)		(1,454)		129.1%
4062	MAYORS ALLCE	2000	2000	2000	0		0	100.0%
4063	Civic/Ceremonial Expenses	3459	4038	5000	962		962	80.8%
4064	TWINNING EXPENSES	237	242	250	8		8	96.7%
4065	ELECTIONS	5139	6402	6000 (402)		(402)		106.7%
4067	COMMUNITY GRANTS	13700	11950	11950	0		0	100.0%
4073	PATHS MAINTENANCE	1642	159	2500	2341		2341	6.4%
4076	TOWN SIGNS	0	0	1200	1200		1200	0.0%
4083	CHE SOCIAL FUND	0	13050	13050	0		0	100.0%
4089	H R & H & S SUPPORT	3776	1086	2000	914		914	54.3%
4091	TOWN HALL ENTERTAINERS	420	0	600	600		600	0.0%
4092	TOILET CLEANING CONT (WDBC)	6613	7067	7000 (67)		(67)		101.0%
4093	TH MANAGER'S BUDGET	898	749	1500	751		751	49.9%
4094	MARKET REEVE BUDGET	1668	1100	1500	400	161	239	84.1%
4095	MUSEUM GRANT	11300	0	14300	14300		14300	0.0%
4096	CLLRS ALLOWANCE	5655	11747	8687 (3,060)		(3,060)		135.2%
4097	Clr IT Allowance	0	733	1000	267		267	73.3%
4099	THT GRANT	2500	0	4000	4000		4000	0.0%
4102	ANCIENT MONUMENTS	587	35	1000	965		965	3.5%
4108	CHRISTMAS LIGHTS	3877	2169	6000	3831		3831	36.2%
4112	TOWN CLERK'S BUDGET	1113	1399	1500	101	20	81	94.6%
4114	ASST TC BUDGET	515	607	1500	893		893	40.5%

4117	TOWN CLOCK	0	1395	1500	1500	105		105	93.0%
4119	MDO MGRS BUDGET	0	519	1500	1500	981		981	34.6%
4134	MAYORS F'RAISING DON'N	1075	2180	0	(2,180)		(2,180)		0.0%
4135	TOWN CRIER EXPENSES	35	35	35		0		0	100.0%
4136	TOWN HALL EVENTS COSTS	0	7325	1500	(5,825)		(5,825)		488.4%
4178	Neighbourhood Plan	0	0	5000		5000		5000	0.0%
4201	Bad Debts Written Off	606	0	0		0		0	0.0%
4501	TTC Cont'n to THI Projects	68815	0	0		0		0	0.0%
	<b>Total Overhead</b>	<b>1490225</b>	<b>1502686</b>	<b>1640387</b>	<b>137701</b>	<b>21830</b>	<b>115871</b>		<b>92.9%</b>

Income Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent	
1000 INTERMENTS	28015	24332	30000	5668				81.1%
1010 RENT RECEIVED	453815	433236	468011	34775				92.6%
1011 INSURANCE RECHARGED	2200	2100	2150	50				97.7%
1015 TICKET SALES	678	0	0	0				0.0%
1020 LETTING INCOME	67611	71153	79000	7847				90.1%
1021 EQUIPMENT HIRE INC	2185	2046	917	(1,129)				223.1%
1022 FORFEITED DEPOSITS	768	125	0	(125)				0.0%
1023 TH KITCHEN LETTING INCOME	5325	4731	6000	1269				78.9%
1033 CIVIC BALL INCOME	4178	4280	2500	(1,780)				171.2%
1034 MAYOR'S FUNDRAISING	1113	2180	0	(2,180)				0.0%
1040 MARKET TOLLS	340460	362434	390500	28066				92.8%
1041 ELECTRICITY RECOVERY	1088	590	1150	560				51.3%
1043 MARKET STORAGE	4493	4218	5000	783				84.4%
1044 MARKET LOCK-UPS	26175	33360	33500	140				99.6%
1045 MARKET CARRIER BAGS	1003	761	500	(261)				152.2%
1046 WATER RATES RECOVERY	0	20	0	(20)				0.0%
1050 CAR PARK FEES	33962	27826	25000	(2,826)				111.3%
1060 GOOSE FAIR INCOME	45826	43322	41500	(1,822)				104.4%

1061	PARK & RIDE INCOME	8125	5081	7250	2169			70.1%
1068	Legal Fees Recovered	687	1900	0	(1,900)			0.0%
1071	STAFF COSTS RECOVERED	1879	3001	250	(2,751)			1200.4%
1072	Grant Funding -WHS G'hil Proj	17679	10614	877800	867186			1.2%
1073	GRANT FUNDING HLF	4870	0	0	0			0.0%
1075	PRECEPT SUPPORT GRANT	29179	26670	26670	0			100.0%
1076	PRECEPT	590814	629910	629895	(15)			100.0%
1079	LOAN PROCEEDS	0	0	400000	400000			0.0%
1080	MISC INCOME	20108	12080	6953	(5,127)			173.7%
1081	Garden Festival Income	3053	3068	3000	(68)			102.3%
1082	DEPOT SEAT INCOME	1958	500	1500	1000			33.3%
1087	Grounds Mtc Contract - WDBC	9000	9000	9000	0			100.0%
1088	Play Park Inspections	350	500	0	(500)			0.0%
1089	Partnership Funding	0	7417	0	(7,417)			0.0%
1090	INTEREST RECEIVED	6266	7782	3000	(4,782)			259.4%
1099	UNBUDGETED INCOME	0	5	0	(5)			0.0%
1100	BAR SALES	41639	31462	40000	8538			78.7%
1120	FOOD SALES	98	97	0	(97)			0.0%
1130	Bar Extension & Licences	1100	700	1000	300			70.0%
	<b>Total Income</b>	<b>1755699</b>	<b>1766500</b>	<b>3092046</b>	<b>1325546</b>			<b>57.1%</b>

