Tavistock Town Council Budget Monitoring Report 29th February 2024

Year to 29th February 2024 = 91.67% of year

	Actual Last	Actual Year	Current	Budget	Committed	Funds	% Spent
	Year	to Date	Annual Bud	Variance	Exp	Available	
Total Income *	£ 1,999,534	£ 2,189,407	£ 2,248,336	£ 58,931	£ -	£ -	97%
Total Expenditure	£ 2,081,048	£ 2,515,947	£ 2,248,336	-£ 267,610	£ 119,389	-£ 387,000	112%
Net Expenditure over Income	-£ 81,514	-£ 326,540	£ -	£ 326,541	-£ 119,389	£ 387,000	

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		Actual Last	Actual Year	Current	Budget	Committed	Funds	%	Notes
Code	Income Detail	Year	to Date	Annual Bud	Variance	Expenditure	Available	Received	
1000	INTERMENTS	30,293	25,407	30,000	4,593			84.70%	
1010	RENT RECEIVED - INVOICE	434,079	455,666	457,319	1,653			99.60%	Typically quarterly-note third quarter invoices issued
1011	INSURANCE RECHARGED	2,500	2,500	2,300	-200			108.70%	Principally annually
1020	LETTING INCOME - INVOICE	94,203	102,837	105,500	2,663			97.50%	
1021	EQUIPMENT HIRE INC	1,579	2,744	2,000	-744			137.20%	
1022	FORFEITED DEPOSITS	6086	2193	0	-2193			0.00%	
1023	TH KITCHEN LETTING INCOME	2,659	3,217	4,000	783			80.40%	
1033	CIVIC BALL INCOME	3,073	1808	3,250	1,442			55.60%	
1034	MAYOR'S FUNDRAISING	912	1420	0	-1420			0.00%	
1040	MARKET TOLLS	354,319	350,118	410,700	60,582			85.20%	Daily/weekly/monthly - note Jan-Feb reduction
1041	ELECTRICITY RECOVERY	410	870	750	-120			115.90%	Increased unit rates
1043	MARKET STORAGE	6,133	5,165	5,000	-165			103.30%	
1044	MARKET LOCK-UPS - INVOICE	35,825	28,620	31,000	2,380			92.30%	
1045	MARKET CARRIER BAGS	78	0	100	100			0.00%	
1046	WATER RATES RECOVERY	100	180	240	60			75.00%	
1050	CAR PARK FEES	25,562	35,852	21,500	-14,352			166.80%	Income from WDBC for GH car park Ringo for 22/23 received in April
1060	GOOSE FAIR INCOME	40,093	40,987	38,500	-2487			106.50%	
1061	PARK & RIDE INCOME	5,624	5,508	6,500	993			84.70%	
1068	Legal Fees Recovered	0	25	0	-25			0.00%	
1071	STAFF COSTS RECOVERED	4,246	2973	3000	28			99.10%	
1072	Grant ACE Jubilee Funding	7,722	0	0	0			0.00%	
1076	PRECEPT	852,554	968870	968870	0			100.00%	
1077	GRANTS RECEIVED	20,000	27437	86,997	59,560			31.50%	EA grant for Market Road wall repairs and Monitoring Station
1078	DONATIONS RECEIVED	0	6141	0	-6,141			0.00%	Tavistock Museum Trust Donation plus GH Donations
1080	MISC INCOME	20117	19070	11510	-7560			165.70%	Additional Income received from recharges
1081	Garden Festival Income	5,299	3199	3,500	301			91.40%	
1082	DEPOT SEAT INCOME	600	2059	0	-2059			0.00%	
1090	INTEREST RECEIVED	27,120	60,872	35,000	-25,872			173.90%	higher interest rates/extended project completions
1091	NEIGHBOURHOOD DEVELOPMENT	4684	9900	0	-9900			0.00%	Grant of £9,900 received - refer to 4178 NDP below
1100	BAR SALES	12951	21838	20000	-1838			109.20%	
1120	FOOD SALES	113	581	0	-581			0.00%	
1130	Bar Extension & Licences	600	400	800	400			50.00%	
1175	PROCEEDS OF ASSET DISPOSALS	0	950	0	-950			0.00%	
	Total Income	1,999,534	2,189,407	2,248,336	58,931	0	0	97%	

^{*} Please note income shown represents income invoiced not necessarily received.

Г		Actual Last	Actual Year	Current	Budget	Committed	Funds	% Spent	Notes
C	ode Expenditure Detail	Year	to Date	Annual Bud	Variance	Expenditure	Available		
	3001 COST OF SALES-DRINK	5,243	7,233	8,000	767		767	90.40%	
	3002 COST OF SALES-FOOD	87	124	0	-124		-124	0.00%	

3011 BAR	R SUPPLIES	832	964	1,000	36		36	96.40%	%
Tota	tal Direct	6,162	8,321	9,000	679	0	679	92%	

Code Expenditure Detail Year No Date Annual Bud Variance Expenditure Available	
HADES	
4005 PROTECTIVE CLOTHING/UNIFORMS 3,276 2597 3,000 403 303 100 96,70% GH uniforms	.56% Actual)
4007 CONFERENCES/MEETINGS 3,296 2552 4,000 1,448 1,448 63,80% 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,896 310 4,586 69,40% Depot training. Some training not currently available. 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000 4,000	
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	cial Year
4045 T MAINTENANCE/SUPPORT 12,594 12,045 16,100 4,055 4,055 74.80%	
4046 EQUIPMENT PURCHASE 8,084 9,235 15,000 5,765 3,592 2,172 85.50%	
4047 GEN\WKS MGRS BUDGET 890 1838 3,000 1,162 1,162 61.30%	
4048 PARK & RIDE EXPEND 11,910 12289 12,500 211 211 98.30% Goose Fair refers	
4049 MINOR EQUIPMENT 22 0 0 0 0 0 0.00%	
4050 POOP SCOOP/DOG WARDEN 4,614 2,307 9,500 7,193 7,193 24.30% Invoicing typically at Year End	
4051 BANK CHARGES 5,472 3,319 5,500 2,181 2,181 60.40%	
4053 LOAN INTEREST 21,429 12,785 20,162 7,377 7,377 63.40% Periodic invoicing	
4054 LOAN CAPITAL REPAID 42,564 32833 42,832 9,999 9,999 76.70% Periodic invoicing	
4055 Professional Fees (other) 680 0 2,500 2,500 2,500 0.00%	
4056 LEGAL EXPENSES 24,097 26,663 30,000 3,338 4700 -1,363 104.50% Additional activity + provider change over	

4057	AUDIT FEES	4,514	510	4,900	4,390		4,390	10.40%	External audit = annual accrual = £2,100 22-23
4058	Professional Fees - Properties	12,676	10,735	12,000	1,265		1,265	89.50%	Increased activity
4059	ACCOUNTANCY FEES	3,400	3,951	5,500	1,549	2877	-1,328	124.10%	
4062	MAYORS ALLCE	2,000	2000	2,000	0		0	100.00%	
4063	Civic/Ceremonial Expenses	3,737	3261	5,000	1,739	510	1,229	75.40%	
4064	TWINNING EXPENSES	250	250	250	0		0	100.00%	

		Actual Last	Actual Year	Current	Budget	Committed	Funds	% Spent	Notes
Code	Expenditure Detail	Year	to Date	Annual Bud	Variance	Expenditure	Available		
4065	ELECTIONS	17	2877	1,500	-1,377		-1,377	191.80%	Budget = contribution to EMR
4067	COMMUNITY GRANTS	8,096	11,323	20,000	8,677		8,677	56.60%	Grants paid early due to Purdah
4073	PATHS MAINTENANCE	2,392	0	2,500	2,500	1908	592	76.30%	
4076	TOWN SIGNS	0	120	1,000	880		880	12.00%	
4078	Localism	147	0	18,344	18,344		18,344	0.00%	Up to £18k for 4178 (subject to grants received) Current budget at start of year £20k
4089	HR&H&SSUPPORT	840	0	2,500	2,500		2,500	0.00%	
4091	TOWN HALL ENTERTAINERS	0	0	400	400		400	0.00%	
4092	TOILET CLEANING CONT (WDBC)	9,258	1000	1,000	0		0	100.00%	
4093	TH MANAGER'S BUDGET	843	363	1,500	1,137	4	1,134	24.40%	
4094	MARKET REEVE BUDGET	1,101	781	1,500	719	565	155	89.70%	
4096	CLLRS ALLOWANCE	10,469	8563	14,500	5,937		5,937	59.10%	Being up-rated to align with benchmark
4097	Cllr IT Allowance	0	0	1,300	1,300		1,300	0.00%	
4099	THT GRANT	0	0	35,000	35,000		35,000	0.00%	Changed operating arrangements
4102	ANCIENT MONUMENTS	817	910	1,000	90		90	91.00%	Drake Statue lighting replacement
4108	CHRISTMAS LIGHTS	10,948	13,748	6,000	-7,748	650	-8,398	240.00%	Adjustments pending - re-billing in-hand
4112	TOWN CLERK'S BUDGET	413	144	1,500	1,356		1,356	9.60%	
4114	ASST TC BUDGET	1,149	892	1,500	608		608	59.50%	
4117	TOWN CLOCK	1,110	195	1,500	1,305	726	579	61.40%	
4120	EX WDBC PUBLIC TOILETS	0	11590	26,000	14,410		14,410	44.60%	Negotiations on-going. Payment = contribution to running costs
4134	MAYORS F'RAISING DON'N	912	1,270	0	-1,270		-1,270	0.00%	
4135	TOWN CRIER EXPENSES	30	30	35	5		5	85.70%	
4136	TOWN HALL EVENTS COSTS	0	27	750	723		723	3.60%	
4178	Neighbourhood Plan	8,504	10526	1656	-8870	0	-8,870	635.70%	Draw down facility - 4078 refers (ie not overspent) Grant received of £9,900 on 1091
4179	Platinum Jubilee TTC	5,018	0	0	0		0	0.00%	Legacy
4180	Platinum Jubilee 3rd Party	7,625	0	0	0		0		Legacy
4181	Plat. Jubliee TTC -Town Events	4,017	0	0	0		0	0.00%	Legacy
	Total Overhead	1,623,885	1,618,068	2,081,407	463,340	37,973	425,367	78%	

		Actual Last	Actual Year	Current	Budget	Committed	Funds		Notes - Primarily Funded from RCP/EMR
	Other Expenditure Detail	Year	to Date	Annual Bud	Variance	Expenditure	Available	% Spent	
4201	BAD DEBTS WRITTEN OFF	7,248	50	-	- 50		- 50	0.00%	
4799	PRIOR YEAR ADJUSTMENTS	- 4,834	ı	-	-		-	0.00%	
4800	ROLLING CAPITAL FUND PROVISION	269,000	20,677	20,677	-		-	100.00%	
4804	CAP PLAY EQUIPMENT	-	-	83,000	83,000	84,321	- 1,321	101.60%	Bannawell
4811	CAP COUNCIL ICT INFRASTRUCTURE	465	-	10,000	10,000		10,000	0.00%	New website provision
	CAP NEW PLANT & VEHICLES	-	25,403	-	- 25,403		- 25,403		New Works vehicle
4825	CAP - THI PROPERTIES SINKING F	27,500	27,500	27,500	-		-	100.00%	
	CAP - GUILDHALL SINKING FUND	12,750	12,750	12,750	-		-	100.00%	
4832	CAP-TENNIS COURT RESURFACING	15,000	-	-	-		-	0.00%	
4843	CAP - MARKET RD RETAINING WALL	20,202	361,241	364,468	3,227		3,227	99.10%	Virement done £36,587 from 4847 EA Grant £23,507 on income code 1077
	CAP - MUSEUM EMERGENCY	7,460	100,597	110,432	9,835		9,835	91.10%	
	CAP - TOWN HALL MAJOR REPAIRS	204	302,812	323,367	20,555	509	20,045	93.80%	
	CAP - G'Hall Toilets Refurb	-	-	40,000	40,000		40,000		Joint funding with WDBC
	CAP - Guildhall Access/Securit	-	3,282	15,000	11,718		11,718		Virement to move £36,587 to Market Rd Retaining Wall 4843
	DEF'D GRANTS OFFSET DEP'N	- 21,824	-	-	-		-	0.00%	
4900	DEPRECIATION CHARGE	107,826	-	-	-		-	0.00%	
	ASSETS CAPITALISED	23,995	-	-	-		-	0.00%	
4902	IRRECOVERABLE VAT	11,639	20,016	-	- 20,016		- 20,016	0.00%	
	BID Levy	3,108	2,803	3,500	697		697	80.10%	
	Tfr to Cap Receipts Reserve	-	950	-	- 950		- 950	0.00%	
	TRANSFER FROM EQPT REPL'T	- 15,760	-	-	-		-	0.00%	
4991	TRANSFER TO RESERVES	35,908	-	-	-		-	0.00%	
	TRANSFER FROM RESERVES	- 86,915	-	-	-		-	0.00%	
4994	TFR FROM CAP REC RSV	-	- 25,803	-	25,803		25,803	0.00%	New Works vehicle
	TFR TO ROLLING CAP FUND	86,915	27,437	86,997	59,560		59,560	31.50%	
	TFR TO EQPT REPL FUND	4,630	9,843	6,505	- 3,338		- 3,338	151.30%	
4997	FUNDED FROM ROLLING CAP FUND	- 53,516	-	- 946,267	- 946,267		- 946,267	0.00%	
	Total Other Expenditure	451,001	889,558	157,929	-731,629	84,830	-816,460	563%	