

**TAVISTOCK TOWN COUNCIL
WORKS MANAGEMENT REPORT**

1. Works Department

Property Maintenance

The internal redecoration to one of the Market Road properties has been completed & the Works Manager has arranged a deep clean in preparation for letting. External works have included redecoration to the front door and two gates, with repair work to the window frames scheduled imminently.

A replacement extractor fan has been installed in one of the Duke Street properties to support air flow and improve moisture and humidity control.

Following the penetrating damp concerns to one of the East End Stores, a damp proofing treatment has been applied to the affected areas. Some internal redecoration will be undertaken after the summer period and once the wall has dried out.

The Works Manager has gone out for quotes reference the refurbishment of wooden window frames on one of the market perimeter properties which have significant rot.

Grounds Maintenance

Tenders have been received for the Bannawell Play Park Project of which three providers have been shortlisted. A Community Consultation Event will be held in Bannawell Park on Wednesday 12th & 19th April where the General Manager & Works Manager hope to meet with local residents & users of the area to receive views on the conceptual designs for the new play park. Subject to funding the anticipated start date is September.

The Works Depot have been undertaking essential cleaning to the street furniture and play park equipment in the Meadows. A recent Facebook post detailing the work has received positive feedback from the general public. The Works Manager plans to continue the cleaning schedule throughout the Council's other parks.

The grass cutting season is scheduled to commence week commencing 3rd April.

A number of repairs which were previously identified on the Skate Park have been commissioned to an external contractor. Anticipated date for the remedial repairs TBC.

The annual ROSPA inspection has been booked for June.

In line with previous discussions, the Plasterdown Grouped Parish Council have planted four specimen trees to commemorate the HM The Queen's Platinum Jubilee – on Huckworthy Common, Plasterdown, Warren's Cross and West Down.

A Lime Pointing training course for the Works Department has been booked as well as a Chapter 8 refresher training for those whose accreditation has expired.

Events & Community Working Partnerships

The Town Council have once again been appointed by Tavistock BID to install and water the Town Hanging Baskets.

The Dartmoor Velo event scheduled for Saturday 1st April was postponed due to weather conditions.

The Town Council supported the annual Tavy 13 Run again this year by loaning 200 cones for the event.

Goose Fair

The Goose Fair Fee Setting Meeting was held in March whereby the Council proposed an uplift of 5% on the 2022 trader fees and charges. Stakeholders understood the rationale behind the increase and accepted the 5%.

The Works Manager is currently sourcing quotations from the contractors and suppliers whose services support the event. A positive number of new trader applications have been received to date.

**REBECCA ROWE
WORKS MANAGER
APRIL 2023**