

Tavistock Town Hall

Departmental Report- December 2016

Bookings:

Bookings in general for the hall are forever growing and we are still taking bookings/enquiries for 2016 and 2017. We are now even taking bookings for **2018!** Since the last report we have received **10 new bookings.**

General Update:

- **Christmas Party** – Friday 2nd December – Feedback due in next report.
- **Christmas tree Festival** – We have participated in the Christmas Tree Festival this year which takes place in St Eustachius. We have created advertising tree tags, which will hang from the tree. This will enable the public to pull them off and take away with them. Our brochures and other leaflets will also be available throughout the festival.
- **Craft Fayre – Moorforeshore** – The monthly craft fayre that takes place in the hall all year round are looking for new organisers as from February 2017. If there are no new organisers who are willing to take over, then the 2017 dates will be released for re-sale.

Social Media update: Facebook: 715 (increase of 9), Twitter: 888 (increase of 18) & Instagram: 143 (increase of 9)

Licensing – No licencing issues have arisen in the last month.

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Town Hall Tree in St Eustachius